



10-26-2018

## October 26, 2018 Approved Minutes

SWOSU Faculty Senate

### Abstract

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# SWOSU Faculty Senate

October 26<sup>th</sup>, 2018 Approved Minutes

- I. Call to Order:** Faculty Senate President Amanda Smith-Chesley called the October meeting of the Faculty Senate to Order at 2:34 pm in HEC 201.
- II. Establishment of a Quorum:** Wayne Anderson, Landry Brewer (via ITV), Stephen Burgess, Yu-Ling Chen, Rachel Davis (via Zoom), Tommye Davis (via ITV), Jerry Dunn, Linda Pye, Swarup Ghosh, Robin Griffeth, Meri Hix (via Zoom), Yuni Lonebear, Eric Prichard, Sunu Kodumthara, Sharon Lawrence, Jack Li, Scott Long, David Martyn, Holly McKee, Evette Meliza, Kathy O'Neal, Eric Paul, Cynthia Pena, Hank Ramsey, Ann Russell, Hardeep Saluja, Lisa Boyles, Amanda Smith, Tony Stein, Karen Sweeney, Muatasem Ubeidat, Cheri Walker (via Zoom), Bo Pagliasotti.
- III. Certification of Substitutes:** Linda Pye substituting for Phillip Fitzsimmons (Library); Eric Pritchard substituting for Paul Hummel (PRM); Yuni Lonebear for LeaAnne Hume (Nursing).
- IV. Presentation of Visitors:** None.
- V. Approval of Minutes:** Approved by a unanimous voice vote.
- VI. Announcements**
  - A. President Amanda Smith-Chesley
    1. Executive Council Meeting of 10/22/2018
      - a) State Budget: Revenues are up, but estimates not being met. Regents are asking for increase to higher ed. President Beutler will help faculty/staff/students with contacting state legislators
      - b) University Budget: Raise begins in Jan.; Strengthening Educational Institutions grant (Title III) brings \$2.2 million over 5 years for recruitment/advising
      - c) Enrollment: SWOSU will start using niche marketing for online programs
    2. Administrative Council of 10/22/18
      - a) Campus Connect to enroll students for summer 2019; Ellucian system for fall 2019. Pre-enrollment: March 4.
      - b) Professional development opportunity: SWOSU Instructional Excellence Academy initiative (Faculty Development Committee/CETL) begins in Jan. 2019. Marci Grant will provide details at Nov. Brown Bag. (Nov. 12 at noon & 1 pm)
      - c) Counseling Services now approved for Zoom sessions; upcoming Brown Bag on supporting transgender students in the classroom
      - d) Flu shot clinics have been very successful; ordering more vaccines
      - e) Online benefit enrollment: Nov. 1-16; labs available

- f) SWOSU Saturday Oct. 27<sup>th</sup>
  - g) SWOSU Surplus Auction Oct. 30<sup>th</sup>
  - h) HLC multilocation visit Nov. 5<sup>th</sup> (Sayre, Caddo-Kiowa); 10-year accreditation visit on October 5-6, 2020
  - i) Staff Appreciation Banquet Nov. 8<sup>th</sup>
  - j) SWOSU Homecoming Activities Nov. 9<sup>th</sup> and 10<sup>th</sup>
  - k) SWOSU Research and Scholarly Activities Fair Nov. 15<sup>th</sup>
3. Meeting with Provost on 10/24/2018
- a) SWOSU Instructional Excellence Academy: professional development initiative to provide guidance/resources on teaching
  - b) Provost South is working directly with the athletic director (Todd Thurman) to address attendance concern
- B. Secretary/Treasurer Holly McKee
- 1. Roll Sheet—please sign
  - 2. Treasurer’s Report
    - a) BancFirst
      - (1) September Balance: \$2,058.98
      - (2) Withdrawal: \$150.90 – New Faculty Reception (drinks/cookies/fruit)
      - (3) Deposit: \$0
      - (4) Current Balance: \$1,908.08
    - b) University Account
      - (1) August Balance: \$105.01
      - (2) Current Balance: \$105.01
- C. President-Elect Stephen Burgess: Nothing to report.
- D. Past President Jerry Dunn: Nothing to report.
- E. Student Government Representative: Not present.

**VII. Reports from Standing and Ad Hoc Committees:**

**University Policies Committee:** from Muatasem Ubeidat, Chair

**Faculty Senate Report 2018-10-01**

The following is the final version of the Statement of Professional Conduct with references:

SWOSU Faculty Members are expected to uphold the highest standards of professional conduct and ethical behavior. Members should aspire to cultivate a respectful, collegial work environment and be paragons of professionalism. Colleagues, students, administration, staff, and visitors should be treated with courtesy, respect, and dignity. Members are expected to adhere to applicable State (1,2), RUSO (3), and University (4) policies and procedures. In addition, the SWOSU Faculty supports the AAUP *Statement on Professional Ethics* as a guide for expected conduct. (5)

References

1. <https://www.ok.gov/ethics/documents/2018%20Ethics%20ANNOTATED%20Rule%20v2018.1.pdf> (October 23, 2018)
2. <https://www.ok.gov/ethics/documents/2018%20Ethics%20COMPILATION%20v2018.1.pdf> (October 23, 2018)
3. <https://www.ruso.edu/policy-manual> (October 23, 2018)
4. <https://www.swosu.edu/resources/policies/dept/hr/index.aspx> (October 23, 2018)
5. <https://www.aaup.org/report/statement-professional-ethics> (October 23, 2018)

#### **Rationale**

The University Policies Committee drafted the final version of the Statement of Professional Conduct in response to the Provost's request for the addition of a "Professional Behavior" statement in the Faculty Handbook. The committee's version positively reflects the university's ethical and professional values within the context of State, RUSO, and University policies and procedures.

Motion was made to accept the report and gather feedback from departments prior to November faculty senate meeting. Motion was seconded and accepted by a unanimous voice vote.

**Personnel Policies Committee:** from Sunu Kodumthara, Chair

The committee approves Dr. Mapopa Sanga's appointment on the Faculty University Tenure and Promotion Review Committee, given the absence of eligible faculty from Sayre this year.

Report accepted by a unanimous voice vote.

#### **VII. Unfinished Business:**

#### **VIII. New Business:**

**Ad hoc Attendance Committee:** Call for volunteers to serve on an ad hoc committee to consider communication and policies pertaining to student absences for athletic, scholarly, and extracurricular activities.

#### **IX. Caucuses to select FUTPRC Members**

A. See Appendix A for FUTPRC caucus results.

#### **X. Adjournment:** 3:04 pm

#### **XI. Next Meeting Friday, November 16<sup>th</sup> at 2:30 pm**

## Appendix A

**Composition of FUTPRC for 2018-2019 and the current status of those faculty.**

| <b>College</b> | <b>2017-2018 Member</b> | <b>Status</b> | <b>2018-2019 Member</b> |
|----------------|-------------------------|---------------|-------------------------|
| COP            | Hardeep Saluja          | Continuing    | Hardeep Saluja          |
| CAAP/Library   | Frederic Murray         | Term Expired  | Mapopa Sanga            |
| CAS            | Lisa Schroeder          | Continuing    | Lisa Schroeder          |
| CAS            | David Martyn            | Term Expired  | Tim Hubin               |
| CAS            | Dan Farris              | Term Expired  | Sunu Kodumthara         |
| CPGS           | Jorie Edwards           | Term Expired  | Melody Ashenfelter      |
| CPGS           | Sherri Brodgen          | Continuing    | Sherri Brodgen          |
| CPGS           | Kathy Wolff             | Continuing    | Kathy Wolff             |

For appeals:

CoP: Barry Gales

CAS: Sophia Lee

CPGS: Hank Ramsey

Library/CAAP: