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Faculty Senate Minutes

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9-28-2018

September 28, 2018 Minutes

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SWOSU Faculty Senate

September 28th, 2018 Approved Minutes

- I. Call to Order:** Faculty Senate President Amanda Smith-Chelsey called the September meeting of the Faculty Senate to Order at 2:32 pm in HEC 201.
- II. Establishment of a Quorum:** Bo Paglisotti, Stephen Burgess, Yu-Ling Chen, Rachel Davis (via Zoom), Tommye Davis (via Zoom), Jerry Dunn, Phillip Fitzsimmons, Swarup Ghosh, Robin Griffeth, Meri Hix (via Zoom), Paul Hummel, Heather Katz, Marcy Pye, Jack Li, Scott Long, David Martyn, Holly McKee, Evette Meliza, Kathy O’Neal, Eric Paul, Cynthia Pena, Hank Ramsey, Ann Russell, Hardeep Saluja, Lisa Boyles, Amanda Smith, Tony Stein, Karen Sweeney, Muatasem Ubeidat, Cheri Walker (via Zoom).
- III. Certification of Substitutes:** Heather Katz for Sunu Kodumthara (Social Sciences), Bo Pagliasotti for Wayne Anderson (Kinesiology), Marcy Pye for Sharon Lawrence (Allied Health)
- IV. Presentation of Visitors:** Vice President for Academic Affairs, James South (see Appendix A) – This proposal was sent to the Personnel Policies Committee for review.
- V. Approval of Minutes:** Approved by unanimous voice vote.
- VI. Announcements**
 - a) President Amanda Smith-Chesley
 1. Executive Council Meeting 9/24/2018
 - a) RUSO visited both campuses, and visits went well
 - b) Enrollment decline is a statewide/regional trend (4-9% lower across state)
 - c) Cost of living raise intended for the beginning of December (to be determined in next few weeks)
 - d) Enterprise resource planning (ERP): Training for the new Ellucian system has been ongoing and will continue until the system is operational.
 - e) GE changes are underway (estimated implementation in Fall 2019), in part, to make it easier for the ERP to do automated degree checks for students
 - f) Please complete the Strategic Plan Stakeholder Survey by 9/28
 - g) Faculty development opportunity: Mr. Tony Holland will speak on instructional and cultural transformation, 10/4, 2:00 PM, Ballroom.
 - h) Sayre Literary Festival to be held Friday, 10/5
 2. Administrative Council of 9/11/2017 9/24/18
 - a) Featured Mr. Charlie Babb, former RUSO counsel, who led the discussion on medical marijuana

- (1) SQ 788: Statute permits medical marijuana, but is amendable and limited, especially for employers/schools. Federal law still prohibits marijuana as a schedule 1 substance.
 - (2) SWOSU is subject to acts (i.e. Drug-Free Workplace Act and Drug-Free Schools and Communities Act) that prohibit marijuana use of any kind on campus or at SWOSU activities.
 - (3) The Americans with Disabilities Act (ADA) does not include marijuana as a “reasonable accommodation”
- b) Health Insurance: open enrollment 10/9-10/11. Enroll online or face-to-face. New options include 5 plans to choose from instead of 3, change in flexible spending account (you can roll over up to \$500), and new health savings account. SWOSU covering cost increase (4-6%).
3. Meeting with Provost on 9/26/2018
- a) Single Sign-In Update: In progress, alphabetically
 - b) Faculty University Promotion and Tenure Review Committee: Personnel Policies Committee is considering potential revisions due to the integration of Sayre and Weatherford faculty
 - c) Faculty are encouraged to honor yellow cards for students participating in SWOSU activities.
- b) Secretary/Treasurer Holly McKee
- 1. Roll Sheet—please sign
 - 2. Treasurer’s Report
 - a) Banc First
 - (1) August Balance: \$2,058.98
 - (2) Current Balance: \$2,058.98
 - b) University Account
 - (1) June Balance: \$105.01
 - (2) Current Balance: \$105.01
 - c) President-Elect Stephen Burgess: Nothing to Report.
 - d) Past President Jerry Dunn: Nothing to Report.
 - e) Student Government Representative: Not Present.

VII. Reports from Standing and Ad Hoc Committees: Nothing to Report.

VIII. Unfinished Business: None.

IX. New Business:

1. Excellence in Teaching and Learning Committee: Michelle Ervin is unable to complete her 2018-2019 term on the Excellence in Teaching and Learning Committee. If there is no objection, I will appoint Bill Swartwood to replace Michelle Ervin and serve the remainder of her term.

- X. **Adjournment:** 3:27 pm
- XI. **Caucuses to select FUTPRC Members**
 - a) See Appendix B for FUTPRC description, last year's committee and the status of those faculty, and a list of faculty eligible.
- XII. **Next Meeting Friday, October 26th at 2:30 pm**

Appendix A

Professional Behavior

The University supports the AAUP *Statement on Professional Ethics*, including the excerpts below.

As teachers, professors encourage the free pursuit of learning in their students. They hold before them the best scholarly and ethical standards of their discipline. Professors demonstrate respect for students as individuals and adhere to their proper roles as intellectual guides and counselors. Professors make every reasonable effort to foster honest academic conduct and to ensure that their evaluations of students reflect each student's true merit. They respect the confidential nature of the relationship between professor and student. They avoid any exploitation, harassment, or discriminatory treatment of students. They acknowledge significant academic or scholarly assistance from them. They protect their academic freedom.

As colleagues, professors have obligations that derive from common membership in the community of scholars. Professors do not discriminate against or harass colleagues. They respect and defend the free inquiry of associates, even when it leads to findings and conclusions that differ from their own. Professors acknowledge academic debt and strive to be objective in their professional judgment of colleagues. Professors accept their share of faculty responsibilities for the governance of their institution.

(from the *Statement on Professional Ethics*, AAUP,
2009)

At SWOSU, faculty are expected to uphold the highest standards for professional conduct and ethical behavior. They have responsibility for cultivating a respectful and inclusive work environment, for modeling professional conduct, and for responding to unprofessional behavior on the part of others. They are expected to treat everyone in the work environment, including colleagues, students, administration, staff, and visitors with courtesy, respect, and dignity. Faculty must adhere to applicable University policies and procedures.

Unprofessional behavior includes that which is disruptive, intimidating, threatening, violent, inappropriate, illegal, or in violation of SWOSU or RUSO policy. To foster a just and safe community, unprofessional behavior will be addressed with interventions aimed at promoting insight, accountability, and appropriate changes in behavior. Chronic unprofessional behavior may result in sanctions, up to and including the initiation of dismissal

proceedings.

Appendix B

The Faculty University Promotion and Tenure Review Committee (FUPTRC)

The committee shall be composed of three faculty members from the College of Arts and Sciences, three faculty members from the College of Professional and Graduate Studies, one faculty member from the College of Pharmacy, and one from the College of Associate & Applied Programs OR the SWOSU Libraries. The seat for the College of Associate and Applied Programs or SWOSU Libraries will alternate as two-year terms expire.

Terms for all seats will be staggered so that only four of the total eight seats are open each year. Members of the committee shall serve two year terms and shall not be able to serve consecutive terms. Department chairs, associate deans, deans and applicants shall not be eligible for committee membership.

The members shall be selected in the following manner:

The Senate Executive Committee (with assistance, if needed) will compile a list of faculty eligible (by college) for SWOSU Promotion/Tenure Review Committee by the August Senate meeting. The Faculty Senators of each college will meet following the September Senate meeting and select from among the list of eligible and willing faculty who meet the minimum requirements of tenure, rank of associate professor, and seven years of experience at SWOSU and may not be a departmental chair during the current academic year. The Faculty Senate President (or designee) will forward the names to the Chief Academic Officer by the end of the first full week of October. The names may not include any faculty members applying for promotion and/or tenure. If these requirements prohibit a college from submitting a slate of eligible faculty, the requirements will be lowered in the following order:

1. If eligible candidates from the College of Associate & Applied Programs and the SWOSU Libraries are unable to meet the requirement of rank, this requirement will be waived for the College of Associate & Applied Program and the SWOSU Libraries.
2. The years of experience will be reduced first to six and then to five.
3. Service on the committee the previous term is removed.
4. If there are fewer than three candidates from the College of Arts and Sciences and the College of Professional and Graduate Studies due to an eligible candidate refusing to serve, then only the remaining eligible candidates are submitted.
5. If there are fewer than three candidates and all eligible candidates have agreed to serve, then the Faculty Senators from that college shall submit a plan to the Chief Academic Officer for filling the vacancy(ies) to attain a list of three candidates from the College of Arts and Sciences and the College of Professional and Graduate Studies. Once an acceptable plan is agreed upon, the slate of three candidates will be submitted.

Composition of FUTPRC for 2018-2019 and the current status of those faculty.

College	2017-2018 Member	Status	2018-2019 Member
COP	Hardeep Saluja	Continuing	Hardeep Saluja
CAAP/Library	Frederic Murray	Term Expired	
CAS	Lisa Schroeder	Continuing	Lisa Schroeder
CAS	David Martyn	Term Expired	
CAS	Dan Farris	Term Expired	
CPGS	Jorie Edwards	Term Expired	
CPGS	Sherri Brodgen	Continuing	Sherri Brodgen
CPGS	Kathy Wolff	Continuing	Kathy Wolff

For appeals:

CoP:

CAS:

CPGS:

CAAP:

FUPTRC Eligible Faculty List

Last Name	First Name	College	Department
ALSBERG	FRED	CAS	Lang/Lit
ARACENA	JIMENA	CAS	Biology
BOGGS	LISA	CAS	Biology
CAMPBELL	BRIAN	CAS	Chem/Physics
CASTLE	LISA	CAS	Biology
CHANG	HUNG-CHIEH	CAS	Math
COLLINS	KEVIN	CAS	Lang/Lit
DIPAULO	STACEY	CAS	Music
DOUGHERTY	MICHAEL	CAS	Math
DUNN	JERRY	CAS	Soc Sci
ELLIS	TREVOR	CAS	Chem/Physics
ESJORNSON	DAVID	CAS	Chem/Physics
ESJORNSON	SYLVIA	CAS	Chem/Physics
GATES	FRED	CAS	Soc Sci
GAYDOSIK	VICTORIA	CAS	Lang/Lit
GOFORTH	TERRY	CAS	Chem/Physics
GRIFFEATH	KRISTIN	CAS	Music
HERTZEL	DAVID	CAS	Soc Sci
HUBIN	TIMOTHY	CAS	Chem/Physics
JEONG	EUNKYUNG	CAS	Art/Comm/Theatre
KELLY	WILLIAM	CAS	Chem/Physics
KODUMTHARA	SUNU	CAS	Soc Sci
LANDRUM-GEYER	DENISE	CAS	Lang/Lit
LEE	CHIHCHEN SOPHIA	CAS	Music
LINDER	DOUGLAS	CAS	Chem/Physics
O'NEAL	STEVEN	CAS	Biology
PAUL	ERIC	CAS	Biology
PENA	CYNTHIA	CAS	Lang/Lit
TRAIL	WAYNE	CAS	Chem/Physics
UBEIDAT	MUATASEM	CAS	Biology
APPEDDU	LISA	COP	Pharm Science
BROOKS	KRISTA	COP	Pharm Practice
CALLEN	ERIN	COP	Pharm Practice
GALES	MARK	COP	Pharm Practice
GALES	BARRY	COP	Pharm Practice
KESSLER	TIFFANY	COP	Pharm Practice
LONG	SCOTT	COP	Pharm Science
MONTARELLA (HARRISON)	KRISTIN	COP	Pharm Practice
PATATANIAN	EDNA	COP	Pharm Practice
SHARP	RANDALL	COP	Pharm Practice

STOCKTON	SHELLY	COP	Pharm Science
THOMPSON	DENNIS	COP	Pharm Science
VANDUSEN	VIRGIL	COP	Pharm Science
*WILLIAMS	NANCY	COP	Pharm Practice
ASHENFELTER	MELODY	CPGS	Business
BARNETT	AMY	CPGS	Psychology
BURGESS	MELINDA	CPGS	Psychology
BURGESS	STEPHEN	CPGS	Psychology
EDWARDS	JARED	CPGS	Psychology
MELIZA	EVETTE	CPGS	Education
RAMSEY	ROBERT 'HANK'	CPGS	Business
RUSSELL	ANN	CPGS	Education
WOLFF	MICHAEL	CPGS	Psychology
SANGA	MAPOPA	Library/CAAP	Library/CAAP

*Nancy Williams is a Department Chair and therefore cannot serve

**No CAAP/Sayre faculty are currently eligible to serve on this committee. Personnel Policies Committee is reviewing the policy regarding this position on the committee.