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MINUTES (Unapproved)
ASSESSMENT COMMITTEE MEETING
October 5, 2004

Present: J. Hunsicker, Chair; L. Appeddu; G. East; C. Foust; J. Hayden; J. Jones; S. Manning; S. Marquis; A. Marvick; J. May; J. Noble; and Paulette Woods

Jim Hunsicker called the meeting to order in the President's Conference Room at 4:00 p.m. All members introduced themselves. This wonderful meeting attendance is very much appreciated!

The agenda for the meeting contained the following items:

1. Committee membership
2. Annual Student Assessment Report
3. Update on Admissions Testing and Accuplacer's WritePlacer
4. Freshmen Tracking Study
5. Other

1. Committee membership

New members include Lisa Appeddu, John Hayden, Sherron Manning, Sara Marquis, John May, Justin Ohl, Paulette Woods, and a student to be announced at a later time. All committee members introduced themselves.

2. Annual Student Assessment Report

The 2003-2004 report is currently being produced with a routine deadline of November 1st. (Jan Noble is attending a meeting on October 11, 2005 regarding a change in the reporting format.) The finished report will be distributed as soon as it's available.

3. Update on Admissions Testing and Accuplacer's WritePlacer

- a. The new ACT Writing component will not affect Southwestern at this time. Southwestern, along with other Oklahoma institutions, will not currently require the writing component for admissions.
- b. A Remediation Policy revision states that students who fail the initial CPT, re-test, remedial course, and second re-test, will be allowed to take one additional re-test after each failed attempt to pass the remedial course. Justification was also discussed for the policy stating that students enrolled in remedial courses must take CPT tests before the midterm of the semester. There was a show of agreement with this policy. It was mentioned that students testing out of courses often neglect to officially withdraw from them. It was suggested that instructions for withdrawing could be inserted on the testing score report. (Kari Rogers made this inclusion on the morning of October 8th.)
- c. Language Arts has considered requiring Reading remediation as a prerequisite to ENG 1113. Data was introduced revealing that under this requirement, 85 students from the Fall 2003 first-time freshmen would not have been allowed to enroll in ENG 1113 because of a reading deficiency. Further information has been requested on how many reading remedial students and sections there

are each semester. (Attached are tables of new information regarding reading remediation and success in ENG 1113, as requested during the meeting.) Since it is logical for other departments to consider this same requirement of reading remediation as a prerequisite, discussion produced a tentative decision to make efforts to improve advisement, such as strong encouragement to enroll in all necessary remedial courses during the first semester. This improvement also includes a better understanding of how to advise students in math. Committee members will submit advisement suggestions that may be discussed through email until the committee meets again in the spring. The proposed requirement of reading remediation as a prerequisite has been tabled. It is suggested to make further efforts to provide the needed number of remedial course sections each semester.

- d. (Although not discussed in the meeting, Accuplacer's WritePlacer is successfully being used for the ENG 1113 CLEP essay.)

4. Freshmen Tracking Study

Data was distributed for the first time on the Freshmen Tracking Study. Updates will be made after each fall semester. Updated data should be distributed at a spring meeting.

5. Other

GE Assessment information was distributed including the following:

- a. GE Assessment Reporting Schedule
- b. GE Learner Outcome Codes
- c. Assessment Methods Codes
- d. Quantitative Data Codes
- e. Data Use Codes
- f. GE Assessment Table

The meeting adjourned at 5:10 p.m.

Respectfully submitted,

Reading Remediation Information

Fall 2003 First-Time Freshmen

A. 17 Students

1. English cleared with ACT
2. Reading deficient according ACT and CPT

B. 68 Students

1. English deficient with ACT but cleared with CPT
2. Reading deficient according ACT and CPT

C. 85 Total Students; however, only 65 of these enrolled in ENG 1113 before Fall 2004.

	ENG 1113 Before Remedial Reading					
	A	B	C	D	F	W
#	6	3	2	0	2	3
%	37.50%	18.75%	12.50%	0.00%	12.50%	18.75%
Total	68.75%			31.25%		

	ENG 1113 Concurrent with Remedial Reading					
	A	B	C	D	F	W
#	2	11	11	3	1	6
%	5.88%	32.35%	32.35%	8.83%	2.94%	17.65%
Total	70.58%			29.42%		

	ENG 1113 After Remedial Reading					
	A	B	C	D	F	W
#	3	2	5	1	2	2
%	20.00%	13.33%	33.34%	6.67%	13.33%	13.33%
Total	66.67%			33.33%		