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Faculty Senate Minutes

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7-24-2018

## July 24, 2018 Minutes

SWOSU Faculty Senate

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# SWOSU Faculty Senate

July 24, 2018 Approved Minutes

- I. Call to Order:** Faculty Senate President Amanda Smith-Chesley called the July meeting of the Faculty Senate to Order at 3:01 in HEC 201.
- II. Establishment of a Quorum:** Wayne Anderson, Stephen Burgess, Rachel Davis (via Zoom), Jerry Dunn, Phillip Fitzsimmons, Tom McNamara, Meri Hix (via Zoom), LeaAnne Hume, Paul Hummel, Sunu Kodumthara, Brandy Chase, Scott Long, David Martyn, Holly McKee, Evette Meliza, Kathy O’Neal, Eric Paul (via Zoom), Hank Ramsey, Ann Russell, Amanda Smith, Tony Stein, Brian Rickel, Cheri Walker (via Zoom)
- III. Certification of Substitutes:** Brandy Chase for Sharon Lawrence (Nursing/Allied Health), Tom McNamara for Swarup Ghosh (Math), Brian Rickel for Karen Sweeney (Business/Computer Science)
- IV. Presentation of Visitors:** none.
- V. Approval of Minutes:** Approved by unanimous voice vote.
- VI. Announcements**
  - A. President Amanda Smith-Chesley
    1. The Executive and Administrative Councils did not meet in July.
    2. Meeting with Provost on 7/23/2017
      - a) Faculty Handbook updates will include any policy changes that have passed through the faculty senate and minor clarifications
      - b) Academic schedule will reflect that faculty’s first “official report” day is one weekday (usually Friday) prior to the first week of the semester
      - c) Dr. South requests feedback on an initiative to offer incentives in the form of stipends and special certification to faculty who undergo a professional development training program steered by our Faculty Development committee and CETL.
      - d) Dr. South encourages faculty to pursue opportunities for development as advisors by contacting Wendy Yoder
      - e) Please also note Dr. South’s email (via Brian Adler) regarding Canvas: faculty are expected to have active Canvas courses including syllabi by fall 2018 and to maintain a gradebook in Canvas by spring 2019.
    3. Faculty Senate Committees are listed in Appendix A.
    4. Faculty Workshop – Friday, August 17<sup>th</sup> at 8:30 a.m.
  - B. Secretary/Treasurer Holly McKee
    1. Roll Sheet—please sign

2. Treasurer's Report

a) Banc First

(1) June Balance: \$1,663.98

(2) Current Balance: \$1,663.98

b) University Account

(1) June Balance: \$105.01

(2) Current Balance: \$105.01

C. President-Elect Stephen Burgess: nothing to report.

D. Past President Jerry Dunn: nothing to report.

E. Student Government Representative: not present.

**VII. Reports from Standing and Ad Hoc Committees:**

**VIII. Unfinished Business:** none.

**IX. New Business:** none.

**X. Adjournment:** 3:26 pm

**XI. Next Meeting Friday, August 31<sup>st</sup> at 2:30 pm**

**Appendix A: Faculty Senate Committees 2018-2019**

**Audit Committee:**

Audits the financial activities of the Faculty Senate

Hank Ramsey (Chair)

LeAnne Hume

Wayne Anderson

Kathy O'Neal

Eric Paul

**Budget and Program Committee:**

Evaluates the distribution of university funds

Hardeep Saluja (Chair)

Robin Griffeth

Swarup Ghosh

Cheri Walker

Hank Ramsey

**Curriculum Committee:**

Advises and makes recommendations regarding all curricular issues

Evette Meliza (Chair)

Jack Li

Cynthia Pena

Yu-Ling Chen

Landry Brewer

**Judiciary Committee:**

Answers questions regarding the intent and meaning of the Faculty Senate Constitution

Jerry Dunn (Chair)  
Phillip Fitzsimmons  
David Martyn  
Cheri Walker  
Meri Hix

**Nominating Committee:**

Organizes elections for selected university standing committees

Scott Long (Chair)  
Holly McKee  
Karen Sweeney  
Eric Paul  
Meri Hix

**Personnel Policies Committee:**

Makes recommendations regarding policies related to faculty tenure, promotion, class loads, salary and benefits, and dismissal

Sunu Kodumthara (Chair)  
Tommye Davis  
Lisa Schroeder  
Karen Sweeney  
Yu-Ling Chen  
Stephen Burgess

**Student Affairs Committee:**

Advises and makes recommendations regarding all matters relating to the student body and student policies

Ann Russell (Chair)  
Rachel Davis  
Swarup Ghosh  
Sharon Lawrence  
Paul Hummel  
SGA Representative

**University Policies Committee:**

Advises and makes recommendations concerning university policies relating to the academic calendar, schedules, faculty handbook, and university matters not assigned to other Faculty Senate committees

Muatasem Ubeidat (Chair)

Tony Stein  
Stephen Burgess  
Sharon Lawrence  
David Martyn  
Phillip Fitzsimmons