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ASSESSMENT COMMITTEE MEETING
March 2, 2009, 2:30 p.m., PCR
MINUTES (Unapproved)

Committee Members:

√Gerard East, Chair	Robin Jones	Barbara Patterson
√Stephen Burgess	√Tami Moser	Alan Spies
√Cindy Dougherty	√Sherron Manning	√Greg Franklin
√Cindy Foust, Ex-Officio	√Jan Noble	Gina Hacker
√John Hayden	√Steve O'Neal	

1. Minutes from the September 29, 2009 meeting were reviewed. Cindy D. made a motion to approve, Stephen B. seconded, and the motion passed.
2. The Annual Student Assessment Report (ASAR) 2007-2008 was distributed and reviewed.
3. The final Tracking Study data from the ASAR was reviewed. There was discussion about the occurrence of students taking remedial courses multiple times unsuccessfully along with other courses outside the Remediation Policy guideline that states, "*Students must successfully remediate basic skills course requirements within the first 24 semester hours attempted or have subsequent enrollment restricted to deficiency removal course(s) until the deficiencies are removed.*" To encourage success in passing this remedial course requirement, committee members suggest that the enforcement of this guideline be explored, that remedial students be required to see their advisors to enroll, and that students who exceed the *24 semester hour* requirement be flagged to take only remedial courses until the requirement has been satisfied . Cindy F. will check on this.
4. Ideas for a new Tracking Study were discussed. Committee members agreed that we should compare success in remedial classes with attendance records. Gerry will check with math faculty and Jan will check with English and Reading faculty to see if attendance records will be available.
5. Voluntary System of Accountability
 - a. CAAP 2008 Report was reviewed. Jan made a motion for the following CAAP plans for the 2009 administration, John seconded, and the motion passed:
 - The eligibility requirement that "*Juniors must have completed Eng. Comp. I AND II at SWOSU*" will be changed to "*Juniors must have completed Eng. Comp. II at SWOSU.*"
 - To encourage increased participation (a goal of 20%), examinees will be grouped by current GPA categories of 2.00-2.50, 2.51-3.00, 3.01-3.50, 3.51-4.00. The three highest scores in each group per test will be awarded \$150, \$100, and \$50 respectively.
 - b. NSSE—Currently available from Feb. 2009 – May 2009
 - c. SOSO—Will be available April 1 – May 15, 2009
 - There is interest in analyzing the responses of the different classification levels.
 - Possibly the drop in the response rate from the first administration to the second was due to the NSSE running concurrently (Feb. – May).
 - There was discussion regarding a new time frame of administration for the 2009-2010 academic year to avoid running concurrently with the NSSE. Cindy D. made a motion that 2009-2010 administration run from Sept. 1 – Fall Break 2009, and that Freshmen be eliminated from the survey, but all other students be invited (eliminating random selection) with a goal of a 20% response rate. Steve O. seconded, and the motion passed.
6. Language & Literature would like to propose that the English CPT cut score be reduced to 70. The Assessment Committee suggests that L&L faculty develop a formal proposal supported by the Arts & Sciences Dean to submit to the Assessment Committee. Committee members may then formally recommend the proposal to the Provost.
7. The meeting adjourned at about 4:20 p.m.