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Minutes Board of Directors Meeting: August 9, 2002

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The DaVinci Institute, "Minutes Board of Directors Meeting: August 9, 2002" (2002). *Minutes and Agendas*. 14.
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**The DaVinci Institute
Board of Directors Meeting
August 9, 2002
Minutes**

The board of Directors of the DaVinci Institute met on Friday, August 9, 2002 from 2:40-3:05 at the Oklahoma Zoological Society. Those in attendance were: Mark Parker, OCU; Paul Hammond, OBU; Manuel Prestamo, OKCCC; Teresa Brekke, Kirkpatrick Foundation; Melissa Vincent, DaVinci; John Clinton, Oklahoma A Schools; Chris Markwood, UCO; and Mike Gunzenhauser, OSU.

I. Welcome: Mark Parker called the meeting to order at 3:10 p.m.

II. The minutes were read. Mark Parker asked for a motion to accept the minutes. Chris Markwood moved for acceptance of the minutes. Paul Hammond seconded. All approved.

III. Financial Report – In the absence of Linda Tiller, copies of the financial statements were distributed. Chris Markwood asked for an itemized account of the Kenan Institute expenses from January – June 2002. John Clinton reported that the \$154,775.74 was for the following expenses: Fees - \$125,900; Travel 21,160.85; Expenses- \$7,714.89. (See attached document). John also explained that the \$3,647.77 that was paid to him was for the van that was utilized throughout the summer institutes by the North Carolina fellows. The Capital One expenses is a credit card that Oklahoma A+ Schools uses for incidentals during the summer institutes. It was also reported that Oklahoma a+ Schools received \$10,000 from the Barthelmes foundation in response to the monies from the Howard Gardner seminar. Mark Parker informed the board that the DaVinci Institute financial statement does not reflect a \$65,000 deposit that has been received from the Kirkpatrick Foundation for salary and related expenses.

IV. Committee Reports

A. Education – John Clinton distributed an Oklahoma A+ Schools tentative calendar of events and a report from the research team. He reported that of the 20 original applicants for the fellows that 17 have been named to the fellows level, 2 were asked to remain on as faculty due to not being able to attend the summer institutes, 1 left on their own recognizance and 1 was asked to not continue in the program. He reported that on Thursday, August 8, 2002 the first workshop presented solely by Oklahoma faculty/fellows was conducted and the response was positive. John also distributed brochures from two of the Oklahoma A+ Schools that each school developed to advertise their relationship with both DaVinci and the Oklahoma A+ Schools project. John went over the calendar emphasizing that the mini-institute is for all teachers, principals and coordinators that were not able to make the summer institute. He also noted that there are five regional meetings; the last one has been slated to occur in Weatherford. Chris Markwood asked what the target number for schools was in the upcoming year. John responded that the maximum is twenty new schools and the target is 15-20 new schools and that this is the total that has been written into all grants that are being produced. Bob Palmer suggested checking in Mustang Creek as a possible school for inclusion. Mark Parker inquired into the time allotted for the additional schools noting that it is the same as last year. John informed the board that the institutes will run back-to-back and therefore will all fit into the allotted time frame. The new schools will have five-day institutes and not three-day. Bob Palmer asked if the enthusiasm is still as strong as in the first phases of development. John assured the board that all are as eager or are asking for assistance in maintaining the initial enthusiasm.

John asked for Mike Gunzenhauser to report on the research team summary. Mike informed the board that the data points are the profile factors that will be used to obtain comprehension. Certain information that is obtained will be classified so as not to be able to identify a particular school. Chris Markwood asked if the research team questions were something the DaVinci board should answer. Mike responded that these are the questions the research team will use to assist in their project. Chris added that some suggest operational questions both long and short term concerning ownership and a distinction between Oklahoma and North Carolina. Paul Hammond asked if these were unanticipated outcomes, growing pains. John Clinton clarified that North Carolina was a consultant and that Oklahoma A+ Schools was not a franchise of the North Carolina A+ program. Manuel Prestamo asked

where the difficulty lies and John responded in discerning who has the final word in choosing content and faculty for the project. Mark Parker explained that he research team found a program that the board believed in because the board did not want to start from scratch and wanted to use a proven program realizing there would be differences and learn from the originator but not mimic. John Clinton said the problem lines in where to draw the line. Bob Palmer asked if we were the first child. John answered yes but that three more are in the works, Arkansas, South Dakota and Mississippi. Chris Markwood asked if there was any contract. He continued that the board should renew annually with Kenan for every year and define the relationship for clarity. Manuel Prestamo added that this would possibly diminish the North Carolina expenses. Paul Hammond asked if the addition of the three other schools would change the relationship. John responded in the affirmative. Mark Parker added that there were initial hopes that it would become more of a network with all of the various projects assisting each other, but the Arkansas project wants to use North Carolina for training. Manuel asked how long North Carolina has had this program and Mark responded they had been involved for eight years. John Clinton assured the board that the experience exists in the Oklahoma program. He also reported that a big plus for this year would be the placement in the State Department of Education bulletin "Results" which the program missed last year due to time constraints. Everyone reads this bulletin as opposed to many other advertisements, which the schools just have no time to peruse. Mark Parker added the fundamental missions are the same. Mike Gunzenhauser suggested the biggest difference is that North Carolina waited for the research to be completed before they attempted growth and Oklahoma is attempting to grow throughout the research process. Manuel Prestamo asked if this makes the North Carolina program feel overshadowed. Chris Markwood redressed the contract. I would like to move that an agreement be developed between North Carolina (Kenan Institute) and Oklahoma that will outline the financial boundaries and expectations of each entity that would be revisited annually. Manuel Prestamo agreed that this would differentiate between services and collaboration. Paul Hammond asked if this would go to the governing board. When the board is seated they would take over this type of decision making. Bob Palmer seconded the motion. All approved.

B. Programming – Manuel Prestamo reported on the Jack Eddleman programming:

- Oct 20- arrives
- Oct 21- rehearsal at Oklahoma Christian
- Oct 22 – performance at Oklahoma City Community College
- Oct 23- workshop at the University of Oklahoma
- Oct 24 – rehearsal in Tulsa
- Oct 25- concert in Tulsa, Gilbert and Sullivan
- Oct 26 – return to Oklahoma City
- Oct 27 – day off
- Oct 28 – rehearsal at Rose State
- Oct 29 – concert with Classen chorus and various other choruses, Gilbert and Sullivan

DaVinci would cover \$12,000 of total expenses. Each hosting agent would still have approximately \$50,000 in expenses. Each campus will include the credit statement sent to them by DaVinci in publicity materials not already published including programs and invitations to that event.

Lynn Harrell is another programming possibility for the spring. Mark Parker is arranging this and it will be an expense of \$8,000 for DaVinci.

This leaves \$5,000 for incidentals and other programming possibilities.

When school starts the programming committee will meet for early involvement of all campuses (i.e., OSU, OU and others will ongoing programming) for 2003-2004 options. Bob Palmer asked Manuel where he gets his ideas for programming and Manuel responded just from conversations. He reported about one meeting in which he met someone doing a music concert about DaVinci and told the person to be sure to contact him when it comes to fruition. He added that SEOSU is a group to consider. He does substantial travel and has numerous connections to programming possibilities.

A Fulbright Scholar is also being considered. That would be about \$15,000 for a full year.

- C. Public Awareness- Paul Hammond reported that Bulent Atalay would be speaking on September 20 at the DaVinci meeting. He would also be presenting programs at Oklahoma School of Science and Math, OBU and OU.

He reported that a recommendation for the website would be ready for the next meeting. The committee was considering three various offers.

Ken Robinson has been approached for a spring meeting and possibly the black tie event. He would be available for \$12,500 and expenses. This will have to be revisited in that the budget is limited and this is over the approved expense.

- V. Governing Board- Mark Parker asked if there was a motion concerning the governing board. Manuel Prestamo moved that the board endorse the concept of establishing the Oklahoma A+ Schools governing board. Chris Markwood seconded. All approved

John Clinton questioned the addition of members to the board throughout the year. He was concerned about some people not being on the list that he deemed essential to the board. He was informed that as written presently there is no statement allowing for members to be placed on the board other than during the annual election or due to resignation, death, and dismissal. John responded that he thought the board would be more advisory in makeup.

Manuel Prestamo clarified that the point of the board is to streamline decision making which carries with it monetary and/or major policy making responsibilities. The person that John feels is important sounds more like someone to brainstorm with or receive input. This would not be a place on the board.

Chris Markwood requested that due to the lack of time to properly discuss the issue that the bylaws be tabled until the next meeting. All approved.

The board meeting adjourned at 4:45.