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## September 2010

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**ASSESSMENT COMMITTEE MEETING**  
**September 13, 2010, 2:00 p.m., PCR**  
**MINUTES (Unapproved)**

**Committee Members:**

✓ Gerard East, Chair

✓ Randy Barnett

✓ Viki Craig

✓ Cindy Dougherty

✓ Jared Edwards

✓ Robin Jones

✓ Sherron Manning

✓ Tami Moser

✓ Jan Noble

✓ Steve O'Neal

✓ Rahmat Talukder

Cindy Foust, Ex-Officio

SGA President

Student

1. The meeting was called to order at 2:10 p.m. Excellent participation!
2. Minutes from the March 29, 2010 meeting were reviewed. Jared made a motion to approve, Viki seconded, and the motion passed.
3. Gerry gave an overview of the Assessment Committee mission.
4. Gerry gave an overview of the past and current tracking study. An update of data will be available at the Spring 2011 meeting. Cindy Dougherty voiced concern about Native American students receiving tribal scholarships that are not producing positive success rates. After further discussion about the current tracking study, Cindy Dougherty made a motion to request that Improvement of Reading faculty participate in the study. Steve seconded, and the motion passed. There is also interest in comparing current success with success when the Weatherford course was not online. The Sayre course is not currently online. There is also interest in investigating the success of students following Basic Algebra with College Algebra vs. following Basic Algebra with Intermediate Algebra and then College Algebra.
5. CAAP, NSSE, and SOSO plans were discussed (VSA).
  - a. Steve made a motion to alternate the administration years of the NSSE and the SOSO. Robin seconded the motion. Further discussion altered the motion to fit the \$20,000 annual budget. All three assessments will be held every two years. The CAAP will be administered the first year (2010-2011) and both the NSSE and the SOSO will be administered the second year (2011-2012). To avoid the same students being asked to participate in both the NSSE and the SOSO, the NSSE will be administered to Freshmen and Seniors, and the SOSO will be administered to Sophomores, Juniors, and Graduate students according to the previous year's procedures.
  - b. The CAAP will be administered to at least 400 **freshmen** during 1113 English Comp. I classes October 7-21, 2010. The Critical Thinking test will be administered to at least 200, and the Essay will be administered to the other 200. No participation awards will be necessary, but achievement awards will be calculated and presented.
  - c. At the beginning of the Spring 2011 semester, both CAAP tests will be administered to at least 200 **seniors**. A random selection of more than 200 seniors will be invited to take both tests, and students will receive a \$20 participation award. Achievement awards will also be calculated and presented. Faculty, chairs, and deans will be asked for support in encouraging the importance of student participation. Scheduled testing slots will be available through the Assessment Center, and Cindy Dougherty offered proctoring services through her office for students who need optional testing times.
6. The Assessment Committee (a minimum of Gerry and Jan) is scheduled to meet with the HLC accreditation team on Monday, October 4<sup>th</sup> at 2:00 p.m.
7. Updated NSSE and SOSO reports are available at the following website:  
<http://www.swosu.edu/administration/assessment/reports.asp>
8. Gerry made a motion for the meeting to adjourn, Robin seconded, and the motion passed. The meeting adjourned at about 3:45 p.m.