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The DaVinci Institute
Executive Committee Meeting
July 18, 2002
Minutes

The Executive Committee of the DaVinci Institute Board of Directors met on Thursday, July 18 2002 from 2:31 – 3:05 pm OETA. Those in attendance were: Mark Parker, OCU; Manuel Prestamo, OKCCC; Paul Hammond, OBU; Teresa Brekke, Kirkpatrick Foundation, Susan McCalmont, Kirkpatrick Foundation; Melissa Vincent, DaVinci Institute; Marvin Lamb, OU.

Mark Parker called the meeting to order and requested Melissa Vincent to leave to discuss aspects of her position as Director of DaVinci Institute.

Susan McCalmont reported the need to develop a “governing board” for the Oklahoma A+ Schools program that would consist of DaVinci Board members, members from outside funding groups (Reynolds, Windgate), representatives from other arts agencies and educational institutions. Such a board would provide for streamlined communication, accountability for the large amounts of funds that will be the responsibility of Oklahoma A+ Schools and will provide a chain of command for the Executive Director of Oklahoma A+ Schools. Mark Parker added that this may not necessarily be the solution to the growing problem and welcomed any other recommendations but felt this was a possibility to alleviate the strain that is becoming apparent to those involved in the day to day activities of the Oklahoma A+ Schools program. Marvin Lamb agreed that the success of the Oklahoma A+ Schools program is leading to a growth that is quickly outgrowing the grasp of the DaVinci Board and a restructuring process must occur. Mark Parker included that the individuals who participate on this board must be willing to devote a lot of time and understanding. Marvin Lamb added that the participants must be well informed and understand the subject matter. Susan McCalmont added that this board would be accountable for a large sum of money if the Reynolds Foundation grant is awarded and asked if a motion was necessary for this to be presented to the board for consideration. Manuel Prestamo agreed that the board seems essential but advised that there must be a clear mission, bylaws, written purpose i.e. is this board a policy making board or a board to raise funds. Susan McCalmont replied that it would not be another 501c3 and that DaVinci would still be fiscally responsible but instead would follow an outline for the execution of their roles. Marvin Lamb added that they must have yes or no authority. Mark Parker added that D&O insurance would be necessary for their protection. Marvin Lamb suggested that a committee be appointed to define the structure and roles of the board to present at the next meeting. Manuel Prestamo seconded and all approved. Marvin Lamb volunteered to be a part of this committee. Susan McCalmont and Mark Parker also volunteered.

Melissa Vincent advised the board that the photo used in their brand identity was a copyrighted photo and that in July of 2006 they no longer will hold any exclusivity to the photo being used by another entity for brand identity. The trademark held by DaVinci would forbid any other entity to use the photo for any purpose related to that of the DaVinci Institute but the DaVinci Institute would have no legal stance against an entity using the photo for any other type of non-related business.

Mark Parker asked if there was any other business. None was mentioned.

The meeting adjourned at 3:05.