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Faculty Senate Minutes

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10-27-2017

## October 27, 2017 Minutes

SWOSU Faculty Senate

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# SWOSU Faculty Senate

October 27<sup>th</sup>, 2017 Approved Minutes

- I. Call to Order:** Faculty Senate President Jerry Dunn called the September meeting of the Faculty Senate to Order at 2:00 p.m. in HEC 201.
- II. Establishment of a Quorum:** Wayne Anderson, Krista Brooks (via Zoom), Dayna Coker (via ITV from Sayre), Tommye Davis (via ITV from Sayre), Jerry Dunn, Jared Edwards, Robin Griffeth, Rita Hays, Sunu Kodumthara, Jack Li, Scott Long, David Martyn, Holly McKee, Tom McNamara, Kathy O’Neal, Eric Paul, Cynthia Peña, Hank Ramsey, Ann Russell, Hardeep Saluja, Lisa Schroeder, Amanda Smith, Tony Stein, Muatasem Ubeidat
- III. Certification of Substitutes:** Jon Woltz substituting for Linda Pye (Library); Eric Pritchard substituting for Paul Hummel (PRM); Sharon Lawrence for Jessica Young (Allied Health).
- IV. Presentation of Visitors:**
  - A. Kristie Bright (substituting for Kim Liebscher) provided a presentation on the Suicide Prevention Program provided by Counseling Services and showed a brief video by the QPR Institute on the QPR (Question, Persuade, Refer) method. Counseling Services offers weekly presentations on suicide prevention and can visit departments/classrooms upon request. They will also provide two large training sessions on campus (dates TBA).
- V. Approval of Minutes:** Approved
- VI. Announcements**
  - A. President Jerry Dunn
    1. Executive Council Meeting of 10/16/2017
      - a) Open enrollment for Health Insurance went well. Anyone who did not sign up should contact Human Resources ASAP. On average SWOSU spends about \$7,000 / employee on insurance/benefits, totals over \$3 million. Online options are being considered.
      - b) President Beutler has a monthly article in local papers and journal record, and has invited guest articles and ideas to highlight students, faculty or programs.
      - c) Back-up generators are to be installed for the student union after Fall Break. Union was selected as the first installation to provide shelter and food for students in case of emergency.
      - d) SWOSU Surplus Auction – November 3<sup>rd</sup>
      - e) Budget update from Luke Martin (Capital Plus Consultants) indicates there are not enough votes to pass a new tax, or enough votes to repeal sales tax exemptions. If the legislature does not

solve the budget problem, an across the board cut would result in 3.2% cut for SWOSU.

- f) Concurrent enrollment policies are being evaluated. SWOSU is required to accept qualifying high school seniors, who pay fees not tuition (6 credit hours). SWOSU is refunded only 26% of the cost from the Regents. Currently, SWOSU allows high school juniors to enroll in the same program (3 credit hours), but is considering discontinuing that tuition waiver, as the other regional universities have. The President and Provost would like feedback concerning juniors taking college courses.
  - g) All licensing questions regarding logo use and approved vendors should be directed to Brian Adler. Concerns were raised regarding cost discrepancies at approved vendors.
2. Administrative Council of 10/14/2017
- a) SWOSU Homecoming – November 4<sup>th</sup>
  - b) Up-swing Online Tutoring is available; faculty is encouraged to promote this opportunity
  - c) Zoom is available for everyone to use. It can easily be set up for conferences as well, not just teaching.
  - d) Be aware of upcoming dates concerning withdrawals.
  - e) SARA was reapproved.
3. Meeting with Provost on 10/25/2017
- a) Carpooling for staff and faculty (free trial through Dec. 24<sup>th</sup>): <https://www.carpoolworld.com/swosu.html> (link corrected)
  - b) Parking Task Force to make recommendations to the Provost. Interested volunteers please email Jerry Dunn ([jerry.dunn@swosu.edu](mailto:jerry.dunn@swosu.edu)) by November 3<sup>rd</sup>. Likely to be a joint task force with Staff Council. Jerry Dunn suggested selecting representatives from each building on campus to speak directly about the unique challenges in each lot.

B. Secretary/Treasurer Krista Brooks

- 1. Roll Sheet—please sign
- 2. Treasurer's Report
  - a) BancFirst
    - (1) September Balance: \$1,832.68
    - (2) Withdrawal: \$57.40 – New Faculty Reception (drinks/cookies)
    - (3) Deposit: \$0
    - (4) Current Balance: \$1,775.28
  - b) University Account

(1) September Balance: \$105.01

(2) Current Balance: \$105.01

C. President-Elect Amanda Smith: nothing to report

D. Past President Tom McNamara: nothing to report

E. Student Government Representative: N/A

**VII. Reports from Standing and Ad Hoc Committees:**

**University Policies Committee:** from Tom McNamara, Chair

**Faculty Senate Motion 2017-10-01:** The Faculty Peer Observation form shall be modified to include check boxes indicating whether the observer was selected by the candidate, chair/associate dean, or committee.

**Rational:** In the section of the faculty handbook "Criteria for Evaluation for Promotion/Tenure," page 77, it is stated that candidates must submit a minimum of three peer observations. Two are selected by the candidate and one selected by the chair/associate dean. There is currently no place on the Peer Observation Form to indicate who selected the observer.

**Motion approved by majority**

**VIII. Unfinished Business:** None

**IX. New Business:**

**Nominating Committee:** from Scott Long, Chair

**Campus Environment Committee:** Carlos Baldo was approved in April to serve on this committee, and has since left the university. Another faculty who, at the time, indicated a desire to serve on this committee was Zach Jones.

**Substitution approved by majority (unanimous)**

**X. Caucuses to select FUTPRC Members**

A. See Appendix A for FUTPRC caucus results.

**XI. Adjournment:** 2:28 p.m.

**XII. Next Meeting Friday, November 17<sup>th</sup> at 2:00 pm**

## Appendix A

### Composition of FUTPRC for 2017-2018.

College	2016-2017 Member	Status	2017-2018 Member
COP	Mark Gales	Term Expired	<b>Hardeep Saluja</b>
CAAP/Library	Fred Murray	Continuing	Fred Murray
CAS	Eric Paul*	Term Expired	<b>Lisa Schroeder</b>
CAS	David Martyn	Continuing	David Martyn
CAS	Dan Farris	Continuing	Dan Farris
CPGS	Jorie Edwards	Continuing	Jorie Edwards
CPGS	Melody Ashenfelter**	Term Expired	<b>Sherri Brodgen</b>
CPGS	Stephen Burgess	Term Expired	<b>Kathy Wolff</b>

For appeals:

CoP: **Tiffany Kessler**

CAS: **Sunu Kodumthara**

CPGS: **Evette Meliza**

CAAP: **Scott Froneberger**