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Assessment Committee Minutes

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Committee Members:

√ Mike Dougherty, Chair	√ Robin Jones	√ Chris Stufflebean
√ Randy Barnett	√ Kelley Logan	√ Rahmat Talukder
√ Cindy Dougherty	√ Sherron Manning	Cindy Foust, Ex-Officio
√ Jared Edwards	√ Tami Moser	SGA President
√ John Hayden	√ Jan Noble	Student

1. The meeting was called to order at 3:20 p.m.

2. Minutes from the April 19, 2011 meeting were reviewed. Cindy made a motion to approve, Robin seconded, and the motion passed.

3. Assessment Committee makeup was reviewed. Non-members and anyone rotating off may contact the Provost to volunteer to be on the committee for the next term. We welcome John Hayden as the Gen. Ed. Committee Chair in order to collaborate between the two committees because increased communication was encouraged by the 2010 HLC accreditation team. The Assessment Committee Chair, General Education Chair, and the Director of Assessment will meet as needed.

4. The 2010 HLC accreditation team also suggested that this committee increase impact on departmental needs by doing a better job of gathering information and communicating with the Faculty Development Committee as well as those in charge of the University budget. This is being accomplished via departmental Annual Student Assessment Reports followed by summary reports that will be shared appropriately.

5. Tracking Study data from 2009-2011 was reviewed. This information will be shared with appropriate faculty for their use. Ideas for a new tracking study should be considered and discussed at the next meeting. Department chairs will be approached for ideas since these studies result in data that may be helpful to their departments. Cindy Dougherty has already suggested the idea of tracking ACT scores and HS GPA with discipline issues, retention, and current GPA. Much discussion included the consideration that some students might be more successful by attending a vocational school or going into the workforce as opposed to attending college. However, this track is disrupted by the philosophy that <u>every</u> student <u>should</u> go to college.

6. Ideas for CAAP test administration were reviewed:

   a. The importance of the CAAP should be shared with faculty and students.
   b. Ask Shelby Unruh about using Freshman Orientation classes for administering CAAP to freshmen.
   c. Try to use Capstone classes as much as possible for administering CAAP to seniors.
   d. Seniors and Juniors will also still have the opportunity to volunteer to test.
   e. Continue participation and achievement awards as appropriate.

7. Course/Instructor Evaluations:

   a. There is interest in adding demographic questions to the form. However, this could potentially lead to a breach in anonymity.
   b. Ideally, online evaluations would be successful if they were required in order for students to receive their course grades.
   c. The timing issue of online Course/Instructor Evaluations has been corrected. They are available for about two weeks toward the end of the course.
   d. Suggestion: prepare students via statements/questions that help put them in a focused frame of mind for completing the evaluations.

8. Jared made a motion for the meeting to adjourn, Kelley seconded, and the motion passed. The meeting adjourned at about 4:57 p.m.