



8-25-2017

## August 25, 2017 Approved Minutes

SWOSU Faculty Senate

### Abstract

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# SWOSU Faculty Senate

## August 25<sup>th</sup>, 2017 Approved Minutes

- I. **Call to Order:** Faculty Senate President Jerry Dunn called the August meeting of the Faculty Senate to Order at \_\_2:03\_\_ in HEC 201.
- II. **Establishment of a Quorum:** Wayne Anderson, Krista Brooks, Dayna Coker (via ITV from Sayre), Rachel Davis, Tommye Davis (via ITV from Sayre), Stacey DiPaolo, Jerry Dunn, Jared Edwards, Robin Griffeth, Rita Hays, LeaAnne Hume, Paul Hummel, Jack Li, Scott Long, David Martyn, Holly McKee, Tom McNamara, Evette Meliza, Kathy O'Neal, Eric Paul, Cynthia Pena, Jonathan Woltz (substituting for Linda Pye), Hank Ramsey, Ann Russell, Hardeep Saluja, Lisa Schroeder, Amanda Smith, Tony Stein, Muatasem Ubeidat, Cheri Walker (via Zoom from OKC), Jessica Young
- III. **Certification of Substitutes:** Jon Woltz substituting for Linda Pye (Library).
- IV. **Presentation of Visitors:** None
- V. **Approval of Minutes:** Approved by voice vote
- VI. **Announcements**
  - A. President Jerry Dunn
    1. The Executive and Administrative Councils did not meet in August.
    2. The Mathematics Department has asked that Kathy O'Neal serve out the term of Guy Biyogmam, who has taken a position at another university.
    3. Meeting with Provost on 8/23/2017
      - a) Commencement information: no tickets for students, if possible; difficult to regulate.
      - b) The handbook is updated and ready to post, awaiting a final update.
      - c) Dr. Grant has a list of awkward inconsistencies in the Faculty Handbook concerning dates. [*University Policies Comm.*]
      - d) In the coming months volunteers will be requested to form committees for each of the five categories addressing the future HLC visit. It is a three year commitment. Dr. South would like to start forming the committees now, so they can get familiar with the process and procedures.
      - e) Dr. Varner would like to assure the faculty that substantive change forms for new programs and degrees are required by HLC from the U.S. Dept. of Ed., and not just busy work.
      - f) Last year some Sayre faculty were consolidated into departments on the Weatherford campus. FS has been asked to review the continuance and P/T policies for adjustments, considering the

Weatherford faculty may be unfamiliar with the teaching, activities, work, etc. of the Sayre faculty. A suggestion was for the Weatherford department head to include input from the Dean of CAAP - Sayre when forming a recommendation. [*Personnel Policies Comm.*]

4. New Faculty Reception – Monday, September 18<sup>th</sup> from 2:30 – 4:30 in the Bulldog Beanery.

B. Secretary/Treasurer Krista Brooks

1. Roll Sheet—please sign

2. Treasurer's Report – Faculty dues down from last year. Please let faculty in your department know that they can send their dues to either Krista Brooks or Jerry Dunn.

a) Banc First

(1) July Balance: \$1,557.68

(2) Withdrawal (Service plaques): -\$590.00

(3) Deposit (Faculty dues): +\$865.00

(4) Current Balance: \$1,832.68

b) University Account

(1) July Balance: \$105.01

(2) Current Balance: \$105.01

C. President-Elect Amanda Smith: Nothing to report

D. Past President Tom McNamara: Nothing to report

E. Student Government Representative: Not present

**VII. Reports from Standing and Ad Hoc Committees:** None

**VIII. Unfinished Business:** None

**IX. New Business:**

A. Commencement Options Straw Poll (Appendix A) – Senators will need to fill out the poll as representatives from their department. Please feel free to leave the anonymous poll on the back table, or email to Jerry after visiting with your departments. Polls are due by September 1<sup>st</sup>.

B. Point of Discussion – Senators are requesting that a link to the library be placed on the top banner of the SWOSU homepage for easier access. This subject was brought up during the August meeting with the Provost. The faculty senate president will bring this up again at the September meeting with the Provost.

**X. Adjournment:** 2:18 PM

**XI. Next Meeting Friday, September 29<sup>th</sup> at 2:00 pm**

Respectfully submitted,

Jerry Dunn, Faculty Senate President

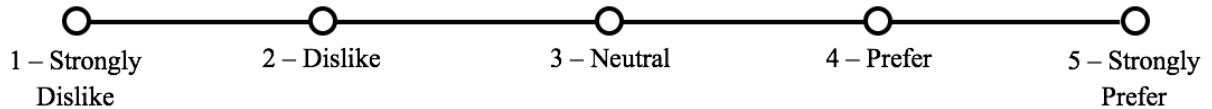
Krista Brooks, Faculty Senate Secretary

## Appendix A: Commencement Options Straw Poll

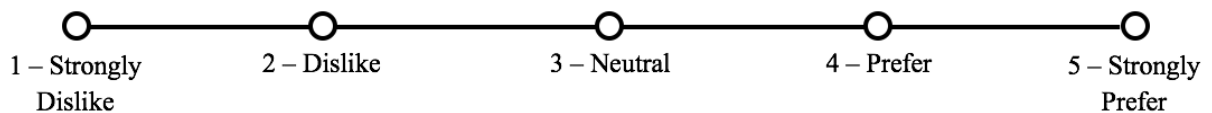
**On a scale of 1 (strongly dislike) to 5 (strongly prefer), rate each option under consideration for SWOSU commencement ceremonies.**

Proposed possibilities (*Pharmacy remains a separate ceremony on Friday night in all possible scenarios*)

- I. Add a single commencement ceremony in December in the PCEC. This would reduce the May numbers and help avoid seating problems. However, this adds expense to the budget because printing, refreshments, web streaming, flowers, officers and ambulance standing by, auxiliary services, and physical plant would all have additional costs. In addition, faculty would have twice the expense of regalia rental and time. Volatile weather in December could also be a factor for attendees.



- II. Using the knowledge and experience from this year, divide the ceremonies differently and add a separate ceremony for master's graduates. In this possibility, undergraduate ceremonies would be at 10 AM and 2 PM (CPGS Dobson Schools of Business and Technology and Nursing and Allied Health in one ceremony; CAS and CPGS Behavioral Sciences and Education in the other). All master's programs would graduate at 11:30 AM in the Fine Arts Auditorium.
- This division of degree programs should yield about 330 undergraduates and their guests for each of the 10 and 2 ceremonies, and about 110 master's degree candidates and their guests. For comparison, we had 440 scheduled for each ceremony this year.
  - Many faculty would have to attend the 11:30 master's degree ceremony in addition to one of the others. However, the ceremonies will at least be closer together in time than this year, and the ceremony will be relatively short. Setup in Fine Arts would be minimal, so there is little additional cost there. We will continue to use one program for all ceremonies.



- III. Other suggestions/comments: