



1-25-2019

## January 25, 2019 Approved Minutes

SWOSU Faculty Senate

### Abstract

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### Recommended Citation

SWOSU Faculty Senate, "January 25, 2019 Approved Minutes" (2019). *Faculty Senate Minutes*. 25.  
<https://dc.swosu.edu/fsminutes/25>

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# SWOSU Faculty Senate

January 25<sup>th</sup>, 2019 Approved Minutes

- I. Call to Order:** Faculty Senate President Amanda Smith-Chesley called the January meeting of the Faculty Senate to Order at 2:33 pm in HEC 201.
- II. Establishment of a Quorum:** *Wayne Anderson, Landry Brewer (via ITV), Stephen Burgess, Yu-ling Chen, Rachel Davis (via Zoom), Tommye Davis (via ITV), Phillip Fitzsimmons, Swarup Gosh, Robin Griffeath, Meri Hix, Paul Hummel, Sunu Kodumthara, Jack Li, Scott Long, David Martyn, Holly McKee, Evette Meliza, Kathy O'Neal, Eric Paul, Cynthia Pena, Hank Ramsey, Ann Russell, Hardeep Saluja, Lisa Boyles, Amanda Smith, Tony Stein, Karen Sweeney, Muatasem Ubeidat, Cheri Walker (via Zoom), Bo Pagliasotti.*
- III. Certification of Substitutes:** *None.*
- IV. Presentation of Visitors:** *None.*
- V. Approval of Minutes:** *Approved by a unanimous voice vote.*
- VI. Announcements**
  - A. President Amanda Smith-Chesley
    1. Recognition by NSSE/FSSE subcommittee of the Assessment Committee
    2. *OSRHE Regional Legislative Tour 1/11/19: State appropriations for higher ed down to 27% in 2019; requesting \$38.7 million for faculty salary increases, \$50.5 million to restore base operational funding, and \$12.3 million for financial aid/scholarship programs*
    3. ERP training will take place in February (see Appendix A). *Fall enrollment opens March 4.*
    4. Executive and Administrative Councils will meet Monday, 1/28/19
    5. Meeting with Provost on 1/24/2019
      - Professional Behavior Statement review (see Appendix B)  
*David Martyn motioned to send this back to University Policies Committee. Tony Stein seconded the motion. Discussion took place regarding opinions of the presented statement. Scott Long said this belonged in unfinished business. Eleven (11) voted yes. Twelve (12) voted no. The motion to send back to committee failed.*
      - a) Due to a current issue with the FUTPRC membership, Faculty Senate has been asked to consider a small addition to the policy (see Appendix C) [*Personnel Policies Comm.*]  
*This was moved to new business.*
      - b) Prescription plan: David Misak is looking into issues with 90-day prescription procedures and will report back

- c) Systemic issues with IT, including SSO transition, should be reported to deans and/or the provost directly
- d) In addition to the 2.5% salary increase, some staff will receive an adjustment in an effort to achieve the goal of bringing all staff salaries to 80% of CUPA-HR (see email from Brian Adler)
- e) The provost is looking into better options for addressing students enrolling late due to financial strain

B. Secretary/Treasurer Holly McKee

- 1. Roll Sheet—please sign
- 2. Treasurer's Report
  - a) BancFirst
    - (1) December Balance: \$1908.08
    - (2) Withdrawal: \$0
    - (3) Deposit: \$0
    - (4) Current Balance: \$1908.08
  - b) University Account
    - (1) December Balance: \$105.01
    - (2) Current Balance: \$105.01

C. President-Elect Stephen Burgess: *Nothing to report.*

D. Past President Jerry Dunn: *Not present.*

E. Student Government Representative: *Not present.*

**VII. Reports from Standing and Ad Hoc Committees:**

*Amanda Smith has no report from the recently formed attendance committee and will check in with the chair regarding progress..*

**VIII. Unfinished Business:**

*The discussion regarding the Appendix B resumed. Stephen Burgess motioned to NOT accept the statement presented by Dr. South. Bo Pagliasotti seconded the motion. Discussion took place regarding the changes made to the statement presented by the University Policies Committee. The AAUP quotation was added and is predominant in the resulting statement. The references were removed. The statement now reads faculty "MUST" rather than "ARE EXPECTED to adhere to . . ." The motion to not accept the presented statement passed with only three (3) voting against the motion.*

**IX. New Business:**

*Appendix C was revisited. Tony Stein motioned to approve the amendment. Karen Sweeney seconded the motion. The amendment was discussed at length. Some preferred the statement simply read "a majority" rather than specific required numbers. Members of FUPTRC confirmed that this vote would affect future committees. This policy has already been adopted for this year's committee. Stephen Burgess motioned that we amend the Faculty Handbook to exclude spouses (or anyone falling under the nepotism policy) of those applying for tenure or promotion from the FUPTRC. Ann Russell*

*seconded the motion. Stephen's motion failed with seven (7) voting yes and the rest voting no. The original motion failed by a voice vote. This issue was sent to Personnel Policies Committee for consideration.*

*Stephen Burgess asked for anyone interested to work with him on a resolution of the senate regarding IT issues to present at the next meeting.*

- X. Adjournment: 3:50 pm**
- XI. Next Meeting Friday, February 22<sup>nd</sup> at 2:30 pm**

## Appendix A

### Ellucian Colleague System Training

1. The training will be conducted by the Center for Excellence in Teaching and Learning.
2. Trainings will be one hour in length with time after for advisors to practice using the system.
3. Trainings will be held in the Hibler Education Center in a room equipped with enough computers for all attendees. The trainings could be held in other computer labs across campus if requested by the department.
4. There will be a Canvas page that will include videos and step-by-step instructions for using the system.
5. Ideally, departmental faculty will attend a session together. However, space will allow individuals who cannot attend with their department to attend trainings at other times.

### Schedule of Possible Dates

Monday, February 18: 9-10

Friday, February 22: 9-10

Monday, February 18: 1-2

Friday, February 22, 1-2

Monday, February 18: 3-4

Friday, February 22, 3-4

Tuesday, February 19, 1-2

Monday, February 25, 1-2

Tuesday, February 19, 3-4

Monday, February 25, 3-4

Wednesday, February 20: 9-10

Tuesday, February 26, 1-2

Wednesday, February 20, 1-2

Tuesday, February 26, 3-4

Thursday, February 21, 1-2

Wednesday, February 27: 9-10

Thursday, February 21, 3-4

Wednesday, February 27, 1-2

## Appendix B

### Professional Behavior

The University supports the AAUP *Statement on Professional Ethics*, including the excerpts below.

As teachers, professors encourage the free pursuit of learning in their students. They hold before them the best scholarly and ethical standards of their discipline. Professors demonstrate respect for students as individuals and adhere to their proper roles as intellectual guides and counselors. Professors make every reasonable effort to foster honest academic conduct and to ensure that their evaluations of students reflect each student's true merit. They respect the confidential nature of the relationship between professor and student. They avoid any exploitation, harassment, or discriminatory treatment of students. They acknowledge significant academic or scholarly assistance from them. They protect their academic freedom.

As colleagues, professors have obligations that derive from common membership in the community of scholars. Professors do not discriminate against or harass colleagues. They respect and defend the free inquiry of associates, even when it leads to findings and conclusions that differ from their own. Professors acknowledge academic debt and strive to be objective in their professional judgment of colleagues. Professors accept their share of faculty responsibilities for the governance of their institution.

(from the *Statement on Professional Ethics*, AAUP, 2009)

At SWOSU, faculty members should aspire to cultivate a respectful and collegial work environment by encouraging all members of the university community (faculty, students, administration, staff, and visitors) to treat each other with courtesy and respect. Faculty must adhere to applicable University and RUSO policies and procedures.

## Appendix C

### Situation:

A member of FUPTRC has a spouse in the applicant pool. Obviously the member must be recused from that vote because of SWOSU nepotism policy. But that creates a committee of 7 (acceptable under last year's motion about a quorum) for one applicant, and a committee of 8 for the other applicants in that category. Our solution is to extend the recusal to all applicants in that category so that all applicants in that category are treated the same.

Proposal for policy tweak (normal text is last year's motion, italic is proposed addition):

### **Quorum**

FUPTRC shall have a quorum of seven (7) members. When the full committee of eight members is present, five (5) votes in favor are required to recommend tenure or promotion. When seven members are present, four (4) votes in favor are required to recommend tenure or promotion. *When only seven members may vote because of a member's recusal or absence, the entire category affected by that absence or recusal must be decided by the same seven members (in other words, the same members must vote on all candidates in a category).*