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11-30-2001

November 30, 2001 Minutes

SWOSU Faculty Senate

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November 30, 2001
APPROVED Faculty Senate Meeting Minutes

I. CALL TO ORDER AND ESTABLISH QUORUM

The Faculty Senate met on November 30, 2001 at 2:00 p.m. in STF 108. F. S. President Les Crall called the meeting to order and a quorum was established with the following members: George Alsbach, Ric Baugher, David Bessinger, Kathy Brooks, Nancy Buddy-Penner, Stephen Burgess, Les Crall, Tommye Davis, Sylvia Esjornson, Elizabeth Ferrell, Cynthia Foust, Mark Gales, Jeff Gentry, John Hayden, Faye Henson, David Hertzell, Debbie Keasler, David Lawrence, Don McGurk, Steven O'Neal, Gus Ortega, Nelson Perkins, Shelly Prince, Stan Robertson, James South, Ronna Vanderslice, and Ben Welch.

II. CERTIFICATION OF SUBSTITUTES & INTRODUCTION OF GUESTS

The following substitutes were certified: Jill Jones for Kelley Logan, and Ron Walker for Ken Rose.

- A. Jan Noble, Director of Assessment, reported on the pilot project of online course/instructor evaluations. Jan distributed a handout. She responded to questions about the project and the software used, and noted faculty concerns. Discussion points included security issues, accessibility to students who are off campus, and student motivation to complete evaluation. Jan requested any additional comments be emailed to her. She also requested that any faculty interested in participating in a larger pilot in spring to contact her.
- B. Jill Jones reporting on the Shared Governance meeting she attended. Jill provided a handout and discussed key points. She expressed her appreciation to administration for providing the resources for her attendance. She also stressed the importance for both selected faculty and administration to attend future conferences.

III. APPROVAL OF MINUTES: The October 26, 2001 minutes were approved with no corrections.

IV. ANNOUNCEMENTS

- A. FS President: Les Crall
 1. Council of Deans Minutes from the October 24th meeting, have not been approved and will be e-mailed to senators as soon as Les obtains them. Work sessions only were held in November. The next meeting is scheduled for Dec 5.
 2. Report on Administrative Council and Executive Council—met on Nov. 19. The minutes will be emailed when they are available. Dr. Crall presented highlights.
 3. Inauguration Committee—Faculty were reminded to pick up commemorative medallion at this event.
 4. Sayre Dean Position status—a search committee will soon be selected.
 5. Congratulations Cindy Foust! Appointed by Governor Keating to Oklahoma Board of Nursing.
- B. FS Past President Faye Henson
 1. Report on attending State Regents Faculty Advisory Committee meeting. Faye reported Jim Lambert from Cameron is newly elected representative for the regional universities. She will email a report of top five current issues identified by faculty.
 2. Follow-up on Past Presidents report and FS motions from last year. Faye reported a minor editorial change was made to the report distributed at the October meeting, and otherwise it stands as distributed.
- C. Secretary/Treasurer: Cindy Foust
 1. Roll Sheet—The roll sheet was distributed for signatures.
 2. Treasurer's Report—Banc First checking account has \$ 1472.04 and the University account has \$

647.28.

- D. President Elect: John Hayden
HEACO status: Twenty-eight (28) applications have been sent in.
- E. Student Government Representative: Andrea Ward— Absent. No report given.

V. Committee reports

- A. Curriculum Committee: Finals Schedule. Sylvia distributed a proposed finals schedule for fall, 2002. She discussed the changes recommended.

A motion was made and seconded:

FS Motion 2001-11-01. Finals schedule approved as distributed.

The motion passed. See attached copy.

VI. Old Business

- B. Venue of December 14th Faculty Senate meeting Sayre campus, how many will need transportation and should we take vans or bus?

A motion was made and seconded:

FS Motion 2001-11-02. Faculty Senators will ride in the bus, with Les as the driver, to the Sayre campus for the December meeting.

Discussion was held. Les holds a CDL. The van costs \$0.44/ mile. The bus costs \$0.80/ mile. The bus rides more comfortably. The motion passed.

- C. FS Motion 2001-10-01. Tabled from October.

A motion was made and seconded:

FS Motion 2001-11-03. To untable the FS Motion from 2001-10-01.

The motion passed.

FS Motion 2001-10-01:

Mid-term grade reports will be issued to students enrolled in general education classes who are earning a grade of 'D' or 'F'. A copy of the grade report will be mailed to the advisor by the office of the Registrar.

Discussion was held. Points included that perhaps the grades could be submitted electronically to the Registrar's office by faculty. Motion passed.

VII. New Business

- A. Proposal to recognize faculty on their tenth anniversary of service to Southwestern.

The following motion was made and seconded:

FS Motion 2001-11-04. Beginning in fall 2002, full-time faculty who have just completed their tenth year of service to Southwestern should receive a modest plaque or other commemorative, awarded by the Faculty Senate, in recognition of their service.

Discussion was held. Motion to table passed.

The following motion was made and seconded:

FS Motion 2001-11-05. Southwestern should have one set of policies regarding faculty loads that apply to all faculty members equally. Southwestern should terminate the current inequitable system of granting reduced teaching loads on the basis of one's school in the absence of legitimate, documented, and pre-approved scholarship. The Faculty Senate recommends that we return to compliance with the written policies of Southwestern as stated in the *Faculty Handbook*.

Discussion was held. Motion to postpone indefinitely passed.

- B. Other—None.

VIII. ADJOURNMENT

Meeting adjourned at 3:35 p.m.

Next Faculty Senate meeting: December 14th, 2001 Sayre ITV room, leave from parking lot behind ADM Building at 12:30, Weatherford campus EDU 201, 2:00 p.m.

Respectfully submitted,

Les Crall,
Faculty Senate President

Cynthia Foust,
Secretary/Treasurer

Since final exams have started:

“If it weren’t for the last minute, nothing would get done.” Anonymous

HAVE A HAPPY AND SAFE HOLIDAY!