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Faculty Senate Minutes

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## February 22, 2002 Minutes

SWOSU Faculty Senate

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## UNapproved Minutes of the Faculty Senate Meeting

**I. CALL TO ORDER AND ESTABLISH QUORUM:** The February 22, 2002 meeting of the Faculty Senate was called to order at 2:00PM in Stafford 104 with FS President Les Crall presiding.

The following members were present: Cynthia Carley (for Jeff Gentry), Joseph Maness (for Steven O'Neal), Ron Walker (for Nelson Perkins), Kyle Horton (for Andrea Ward), George Alsbach, Ric Baugher, David Bessinger, Nancy Buddy, Stephen Burgess, Les Crall, Tommye Davis, Bob Dorlac, Sylvia Esjornson, Elizabeth Ferrell, Mark Gales, John Hayden, Faye Henson, Debbie Keasler, Don McGurk, Gustavo Ortega, Shelly Prince, Stan Robertson, Ronna Vanderslice, and Ben Welch.

**II. CERTIFICATION OF SUBSTITUTES & INTRODUCTION OF GUESTS:** Cynthia Carley for Jeff Gentry, Joseph Maness for Steven O'Neal, Ron Walker for Nelson Perkins, and Kyle Horton for Andrea Ward.

**III. INTRODUCTION OF GUESTS:** None.

**IV. APPROVAL OF MINUTES:** The January 25, 2002 were approved with no changes.

### **V. ANNOUNCEMENTS**

A. FS President: Les Crall

Report on University Executive Committee, Administrative Council, Higher Ed Day, Status of selection process for Chancellor of Higher Ed., Provost, and Deans, Council of Dean's minutes, Budget Woes, Presidents Resource Council and various assorted meetings of importance: No new resignations or retirements have been announced. BOROC has asked university presidents to prepare budgets with 5%, 7%, and 10% cuts for next year as contingency plans. Some administrative positions will be eliminated and some faculty positions will not be filled. BOROC requires that colleges maintain an 8% reserve; SWOSU has a 10% reserve. Hans Brisch is retiring. A Sayre campus committee will be formed for the Dean's search there. BOROC has approved SWOSU's new degrees in Interdisciplinary Studies and Management Information Systems. These degree proposals will now go on to the Oklahoma Regents for Higher Education.

B. FS Past President Faye Henson: No report.

C. Secretary/Treasurer John Hayden for Cindy Foust:

1. Roll Sheet

2. Treasurer's Report Checking account balance is \$1517.04. The University account balance is \$545.32.

D. President Elect: John Hayden: No report.

E. Student Government Representative: Kyle Horton for Andrea Ward: The OSGA Conference is March 1-2 in Norman. Officer elections will be in early April.

SWOSUPALOOZA is April 18. Relay for Life is coming up.

### **VI. Committee reports**

Nomination Committee: Bob Dorlac: Need nominees for faculty committees for next year. Interested parties should forward brief bios to Bob Dorlac or Nancy Buddy-Penner prior to the March Faculty Senate Meeting.

### **VII. Old Business**

A. Ad hoc committee on Faculty Recognition:

The following amendment to amended FS Motion 2001-11-04 was moved and seconded:

2<sup>nd</sup> Amendment to FS Motion 2001-11-04 that beginning in the fall, 2002, full-time faculty who have just completed their 10<sup>th</sup>, 20<sup>th</sup>, 25<sup>th</sup>, 30<sup>th</sup>, 35<sup>th</sup>, and 40<sup>th</sup> year of service to Southwestern should receive a modest plaque or commemorative, awarded by Faculty Senate, in recognition of their service.

The motion, as amended by the 2nd amendment, carried.

B. Ad hoc committee on FS sense of the Senate Resolution from January meeting.

The following Sense of the Senate Resolution was moved and seconded:

FS Resolution 2002-02-01 that it is the recommendation of the Faculty Senate that the process for awarding promotion and tenure be flexible enough to fairly reward individuals with differing assignments as expressed in the *Policies for Promotion and Tenure of Faculty*, where it states that:

"The primary responsibilities of the faculty at SWOSU are divided into three broad categories: (1) Teaching; (2) Scholarly Activities; and (3) Service. Therefore evaluations of faculty for promotion are based upon performance in these three categories. **The emphasis on each category will be dependent upon each faculty member's specific responsibilities.**"

It is the feeling of the Senate that a faculty member's achievement should be judged in relation to the time and resources made available to the faculty member and that such evaluations should take into account many factors including the following:

- Faculty who are heavily involved in service responsibilities, such as sponsoring student organizations, or administrative responsibilities, such as department chairs, will have less time for scholarly activity.
- Not all faculty loads are equal, even for faculty who are formally teaching the same number of credit hours.
- The expectations for publishing research results in refereed scholarly journals should differ for different academic disciplines. The standards of excellence in scholarship should depend heavily upon the professional judgment of those within the department who are most familiar with the faculty member's discipline.

The resolution carried.

## VIII. New Business

A. Faculty evaluation of Deans: (handout last year's survey instrument.)

The following motion was moved and seconded:

FS Motion 2002-02-01 that FS conduct an evaluation of the Deans and that the questionnaire form for the Faculty Evaluation of the Dean that was used last year be used again this year.

The motion carried.

- B. Enrollment Management Plan: FS President Crall circulated an enrollment management plan for discussion and requested that if senators have input they are encouraged to forward their comments to Associate Provost Paulette Woods.
- C. FS President Crall circulated a draft proposal from the Financial Aid office regarding SWOSU scholarship guarantees. This proposal is currently being considered by the Scholarship Committee and the Retention Management Council for use by the High School Relations office for recruitment of incoming freshman students.
- D. Other: None.

## IX. ADJOURNMENT: With no further business, the meeting adjourned at 3:03PM.

Next Faculty Senate meeting: March 29, 2002 in STF 104, 2:00 p.m.

Dilemma/Quote of the month: “Following the rules will not get the job done. Getting the job done is no excuse for not following the rules.