1-20-2006

Minutes Board of Directors Meeting: January 20, 2006

The DaVinci Institute

Abstract

Directors met in the Library Conference Room of the Oklahoma State Regents for Higher Education in Oklahoma City.
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Directors met in the Library Conference Room of the Oklahoma State Regents for Higher Education in Oklahoma City.

Attending the meeting were the following current directors: Dr. Mary Brodnax, Dr. Kyle Dahlem, Dr. Tim Faltyn, Dr. Ed Huckeby, Dr. Sandy Huguenin, John McCarroll, Dr. Peter Sherwood, Dr. Roger Stacy and Linda Tiller.

Also attending were Billi Kaye Meacham and advisory board members Jean Hendrickson and Susan McCalmont.

The meeting was called to order by Chairman Dr. Brodnax at 12 noon. Roll call was conducted with a quorum of nine directors present. Approval of the minutes of the November 18, 2005, meeting was unanimous. Dr. Faltyn made the motion, seconded by Dr. Huckeby.

The financial report was given by Ms. Tiller. The organization has had revenue of $6,432.47 and expenses of $28,199.09 for the fiscal year as of December 31, 2005. This leaves a balance of $49,208.22. The report was accepted unanimously upon the motion made by Dr. Stacy and seconded by Ms. Dahlem.

President Brodnax then led a discussion on the mission statement of the DaVinci Institute with no action resulting. In the president’s report, she explained that the organization’s tax-exempt status has been approved and extended by the Internal Revenue Service.

President Brodnax also expressed a need for the organization to diversify its funding and approaching deadlines for several grants, including the Oklahoma Arts Council. Because of the pending annual April banquet and the need to finalize speakers for upcoming events, it was recommended that Vice President Sherwood coordinate the grants. Motion was made by Dr. Faltyn and seconded by Dr. Huckeby and it passed unanimously.

Secretary McCarroll then reported on the need to amend the recently approved new bylaws to add language that would reinstate several parts from the older bylaws. Specifically, these would allow certain actions to be taken without a formal meeting; the ability of the board to meet via video and/or telephone; and would formalize the position of advisory directors of the DaVinci Institute.

Executive Director Ms. Meacham then reported on several operational activities, including the updating of the office computer and a new software system being installed.

Committee reports were then given by Program Chair Dr. Sherwood and Scholars Chair Ms. Dahlem.

Dr. Sherwood noted that the April banquet was being planned and that he was recommending that a scientist/business owner be invited to be keynote speaker. Motion was made by Ms. Tiller and seconded by Dr. Brodnax to extend an invitation to Ken
Dr. Sherwood also discussed the lecture series being planned which might include Sir John Pendre from the United Kingdom.

Ms. Dahlem then reported on the Scholars Committee work and she would be notifying candidates for the award soon. She also recommended that a category of DaVinci Fellow be added to the awards and that this award would consist of a $1,000 prize to some individual who offered a "Fresh perspective to a complex issue". Upon the motion by Ms. Dahlem and seconded by Dr. Huckeby, the board unanimously approved the establishment of up to four awards this year and recognized the need to raise an additional $5,000 to fund the award.

It was also suggested that a Leonardo DaVinci medal might be created and presented to the awardees.

Ms. Dahlem is to write up a description of the award procedures. Ms. Tiller, Ms. McCalmont and Ms. Meacham will coordinate fundraising.

There being no further business, the meeting was adjourned. The next regular meeting of the board is set for March 24, 2006.

Respectfully submitted by John McCarroll.

Approved on the 24th day of March 2006.