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November 22, 2002 Minutes

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UNapproved Minutes
Faculty Senate Meeting
22 November 2002

I. CALL TO ORDER AND ESTABLISH QUORUM: The November 22, 2002 meeting of the Faculty Senate was called to order at 2:03 PM in Stafford 104 with FS President John Hayden presiding. The following members were present: Vicki Falconer (for Nancy Buddy-Penner), Sara N. Marquis (for Nina Morris) George Alsbach, Fred Alsbach, Ric Baugher, David Bessinger, Les Crall, Tommye Davis, Michael Dougherty, Elizabeth Ferrell, Cynthia Foust, Mark Gales, Terry Goforth, John Hayden, Todd Helton, David Hertzell, Jason Johnson, Kelley Logan, Andrew Marvick, Steven O'Neal, Gustavo Ortega, Marion Prichard, Mollie Priest, Shelly Prince, Ken Rose, James South, Bill Swartwood, Karen Travis, and Ronna Vanderslice.

II. CERTIFICATION OF SUBSTITUTES: Vicki Falconer for Nancy Buddy-Penner and Sara N. Marquis for Nina Morris.

There was a moment of silence to honor the memories of Mike McKinney and Mark Mouse.

III. PRESENTATION OF VISITORS: None.

IV. APPROVAL OF MINUTES: (Hand-out # 2002-11-01). The October, 2002 minutes were approved without correction.

V. ANNOUNCEMENTS:

- A. FS President Hayden: From Admin. Council, Exec. Council, COD, Provost Becker. COD approved FS Motion 2002-09-04 regarding eligibility to serve on the UPTRC. New procedure on Travel Requests (Hand-out # 2002-11-02). Schedule for 8 Week Classes, Fall, 2003 (Hand-out # 2002-11-03). Schedule for New Student Enrollment Dates (Hand-out 2002-11-04). On January 17, 2003, President Hays, Provost Becker, and Vice

President Fagan will meet with the Budget and Executive Committees of the Faculty Senate to consider SWOSU's FY 04 budget outlook.

- B. FS Secretary/Treasurer Hertzell:

1. Roll Sheet

a. Roll Sheet for signatures

2. Treasurer's Report: BancFirst Checking Account Balance: \$1,601.93. University Account Balance: \$452.17.

- C. FS President Elect Foust: 40 plus HEACO memberships have been filed.

- D. FS Past President Crall : Nina Kelso is the Faculty Senate's contact person at *The Southwestern*.

- E. Student Government Representative Priest: The Hanging of the Greens will be December 4th at 5:30PM.

VI. REPORTS FROM STANDING AND AD HOC COMMITTEES: None.

VII. UNFINISHED BUSINESS: None.

VIII. NEW BUSINESS:

- A. FS gift in honor of the memory of Mike McKinney.

The following motion was made and seconded:

FS Motion 2002-11-01 that the Faculty Senate make a \$100.00 gift to the Autism Research Institute in honor of the memory of Mike McKinney.

The motion carried.

- B. Registrar's request to discontinue mailing grades except to those students who ask otherwise (FS Hand-out # 2002-11-05).

FS Motion 2002-11-02 that the Faculty Senate approve the Registrar's request to discontinue mailing grades except to those students who ask otherwise.

The motion carried.

- C. Request from the Office of Institutional Research.

FS Motion 2002-11-03 that the Faculty Senate approve the request that the Office of Institutional Research include mid-term grades for remedial courses on advisor roll sheets.

The motion carried.

- D. Other.
1. Enrollment limits for spring, 2003 classes.

The following motion was made and seconded:

FS Motion 2002-11-04 that department chairs have input on the determination of maximum enrollments for classes.

The motion was withdrawn.

The following motion was made and seconded:

FS Motion 2002-11-05 that Provost Becker be invited to the December, 2002 Faculty Senate meeting.

The motion carried.

IX. ADJOURNMENT: With no further business before it, the Faculty Senate adjourned at 2:39PM.

Next Faculty Senate meeting: Friday, December 6, 2002, STF 108 at 2PM.

John K. Hayden
FS President

David Hertzell
FS Secretary-Treasurer