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February 28, 2003 Minutes

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UNApproved Minutes/Faculty Senate Meeting/2:00PM, February 28, 2003, Stafford 104.

I. CALL TO ORDER AND ESTABLISH QUORUM: The February 28, 2003 meeting of the Faculty Senate was called to order at 2:01 PM in Stafford 104 with FS President John Hayden presiding. The following members were present: Keith Reichmann for Shelly Prince, Debbie Keasler for Karen Travis, Stephanie Brickman for Ronna Vanderslice, George Alsbach, Ric Baugher, David Bessinger, Nancy Buddy-Penner, Stephen Burgess, Les Crall, Michael Dougherty, Cynthia Foust, Mark Gales, Terry Goforth, John Hayden, Todd Helton, David Hertz, Jason Johnson, Robin Jones, Don McGurk, Nina Morris, Steven O'Neal, Gustavo Ortega, James South, and Bill Swartwood.

II. CERTIFICATION OF SUBSTITUTES: Keith Reichmann for Shelly Prince, Debbie Keasler for Karen Travis, Stephanie Brickman for Ronna Vanderslice

III. PRESENTATION OF VISITORS: None

IV. APPROVAL OF MINUTES (FS Hand-out 2003-02-01): The January, 2003 minutes were approved without correction.

V. ANNOUNCEMENTS

A. FS President Hayden: From the Provost - What a student should do if he or she believes that the "dead days" policy is being violated (FS Hand-out 2003-02-02); Fall, 2002 Mid-Term Grade Report (FS Hand-out 2003-02-04). From Assessment - Faculty Assessment of the Deans Form for Spring, 2003 (FS Hand-out 2003-02-03). From Faculty Senate - Faculty Senate Retirement Reception, Nominees for University Committees, Anniversary Awards for Years of Teaching Service.

B. FS Secretary/Treasurer Hertz:

1. Roll Sheet.

2. Treasurer's Report. BancFirst Checking Account Balance: \$1,501.93; University Account Balance: \$416.09.

C. FS President Elect Foust reported on Higher Education Day at the capitol.:

D. FS Past President Crall : None.

E. Student Government Representative Priest: None.

VI. REPORTS FROM STANDING AND AD HOC COMMITTEES

A. Announcement from the University Benefits Committee. This committee is seeking input on SWOSU's benefits package as it prepares to meet with the agency that will be reviewing the benefits package. Comments should be directed to any member of the University Benefits Committee.

B. Recommendation from the FS Personnel Policies Committee re: Continuance (FS Hand-out 2003-02-05).

The following motion was made and seconded:

FS Motion 2003-02-01 that the current continuance policy be changes from:

A. The chair requests a current vita from the faculty candidate for continuance and schedules a Departmental Continuance Committee Meeting

to:

A. The tenure track candidate for continuance supplies to the Department Chair by Septenmber 15 the following:

1) a current copy of their curriculum vita;

2) a yearly summary of their student evaluations (maximum 7 years). This summary is furnished upon request from the Assessment Office;

3) one peer evaluation (peer chosen by the candidate);

4) (Optional) any other documentation (maximum of 10 pages) that the candidaye would like the committee to consider.

Candidates for continuance who are not on tenure track will supply only a current vita. Upon receiving the above items, the Chair schedules a departmental Continuance Committee Meeting.

The following amendment was moved and seconded:

1st Amendment to FS Motion 2003-02-01 that item 3 be deleted.

The amendment failed.

The motion carried.

C. Recommendation from the Ad Hoc Committee on BOROC Changes and the SWOSU Faculty Handbook. (FS Hand-out 2003-02-06, BOROC Policies; FS Hand-out 2003-02-07, current handbook reading; FS Hand-out 2003-02-08, proposed handbook reading).

The following motion was made and seconded:

FS Motion 2003-02-02 that the proposed handbook reading from the Ad Hoc Committee be approved.

The motion was tabled until the March meeting.

VII. UNFINISHED BUSINESS: None.

VIII. NEW BUSINESS:

A. Other: None.

IX. ADJOURNMENT: With no further business before it, the meeting adjourned at 3:17PM.

Next Faculty Senate meeting: March 28, 2003 Place: STF 104 Time: 2:00 PM.

John K. Hayden	David Hertz
Faculty Senate President	Faculty Senate Secretary-Treasurer