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The DaVinci Institute

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11-12-2010

## Minutes Board of Directors Meeting: November 12, 2010

The DaVinci Institute

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## **Minutes**

### **The DaVinci Institute Executive Committee**

**November 12, 2010**

Present via telephone were Audrey Schmitz in Tonkawa (?), Dominic Halsmer from Oral Roberts, and Martha Parrott from Northeastern. Those present in person identified themselves: Kyle Dahlem, Jill Jones, Linda Tiller, Gary Davidson, Peter Sherwood, Diane Carroll, Juanita Krittenbrink, and Steven Wilson.

A quorum being established, President Von Underwood called the meeting to order at 2:05 p.m .

Minutes: After a chance to review the minutes and no corrections being made, Gary moved to accept; Linda seconded, and the minutes were approved unanimously.

Treasurer's Report: Linda passed out her Treasurer's report and read it for those on the telephone (see handout). She reviewed the Operating Account and the DaVinci Martin account. With a correction of the month designation from Sept. to Oct. at the top of the page, Kyle moved we accept the report; Jill seconded and the report was unanimously approved.

#### **New Business**

Executive Director: In last year's retreat and at the end of meetings last year we talked about a grant to hire part-time personnel. Linda applied to the Kirkpatrick Foundation for a \$22,000 grant to hire Kyle Dahlmer as Executive Director (\$20,000 is for salary and \$2,000 for travel.) This was not an open invitation but specifically to hire Kyle. Linda read the job description and recommended we accept the grant to hire Kyle as part-time Executive Director. Von reviewed the duties and spoke to the need for this position to help the officers and board to accomplish the goals of the Institute. The grant is restricted to this specific purpose and will need to be renewed annually. Gary commended the choice of Kyle and moved we accept the grant and offer the job to Kyle. Martha seconded the motion. It passed unanimously to applause. Kyle will have use of the DaVinci cubicle at the State Regents' office. Our records are there, and Kyle said the first thing she wants to do is to organize those; she plans to be in the office once a week. A memo to the Regents office will clarify that we will be using the cubicle but that we are flexible if and when it is needed for other purposes. Diane said that she has a big box of DaVinci materials that she will bring up to the cubicle. Diane will continue to offer her assistance.

DaVinci Martin Scholars: It is standard procedure for the Davinci Martin scholars to submit their paper work in September and we then make one payment per year. Some did not meet the deadline but did get their paper work in. Linda suggested we waive the September deadline requirement this one year and pay these scholars. Gary moved we do so; Kyle seconded the motion and it passed unanimously.

World Creativity Forum: Kyle reported that 2200 people would be at the Forum. We are looking to Von to provide printed materials. Juanita moved that we set aside \$1,000 to be used for printing for the Forum. Kyle seconded the motion, and it passed unanimously.

Membership Update: Requests to join DaVinci have been sent to all universities, private and public. Diane thought a total of 37 had been sent. Eighteen have joined. We will get a list and discuss membership next time. We discussed sending reminders to VPs and the Council on Instruction.

Spring banquet on March 25, 2011: Von thanked all for recommendations. Robert Sternberg has accepted our invitation to speak. Diane plans to meet with the History Center staff re: set up and menu. Kyle reported that we will be selecting five Scholars on a competitive basis and five will be selected by Fellows. Discussion followed on how to increase competitive slots. Fellows can name a scholar or choose to “pass” and let us select from our application pool. We will revisit this issue for next year’s competition.

#### Old Business

Creativity World Forum: The display booth for the Creativity Conference is coming along nicely. Diane located a disc with pictures of scholars from 08-09. Von has 70 images of Fellows on the iPad already. Martha was asked to please tell Krista Jennings that the movie of the Forum was very good quality. Von excerpted sections for the iPad video, and we can put it on the website later. Von will get permissions. He felt we are in good shape with our images and iPad presentation.

The Forum starts Monday and goes Tuesday and Wednesday. Linda will anchor the booth on Tuesday, Von on Wednesday. Many board members already have passes and plan to be there. Four passes will be available for others to come by and help out at the booth. Martha will be there; Jill will come by on Wednesday. Von outlined what will be in the booth: 3 handouts (Forum program, Speakers Bureau, and history of DaVinci), the display board, and the iPad presentation. Booths are open until 6:00. The reference number for our booth #1457101. The Lews session is at 3:45 on Wednesday.

Application Deadlines: Since the application date for the Fellows and Scholars awards is now at the end of January, we need to move quickly after Christmas. Board members were asked to remind their Presidents, VPs, and Teacher Ed people.

#### Other Business:

Think Tank ideas. Von recommended that all the Fellows be brought on a campus for a Retreat, perhaps Cameron or an OKC location, and have them talk about issues. They may have suggestions on how to make the Fellows experience more valuable or how to push the frontier for cooperation between universities and external agencies. The idea is a town hall–like meeting; perhaps have private and public universities talk about interactions between the two types. Maybe this Retreat could be in conjunction with our retreat. Von will report at our next meeting.

Adjournment: On motion from Kyle, the meeting was adjourned at 3:05 p.m.

Respectfully submitted,

Jill Jones, Secretary