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Faculty Senate Minutes

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May 2, 2003 Minutes

SWOSU Faculty Senate

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Faculty Senate Meeting
2:00PM, May 2, 2003, Stafford 108
Unapproved Faculty Senate Meeting Minutes

I. CALL TO ORDER AND ESTABLISH QUORUM:

The May 2, 2003 meeting of the Faculty Senate was called to order at 2:10 PM in Stafford 108 with FS President John Hayden presiding. The following members were present: George Alsbaugh, Fred Alsberg, Ric Baugher, Nancy Buddy-Penner, Les Crall, Tommye Davis, Michael Dougherty, Cynthia Foust, Terry Goforth, Todd Helton, Jason Johnson, Robin Jones, Kelley Logan, Andrew Marvick, Steven O'Neal, Gus Ortega, Marion Prichard, Bill Swartwood, Karen Travis, Ronna Vanderslice, and new members: Jon Woltz, Tom Davis, Les Ramos, Mattie Tolley, Mark Tippen, Larry McKee, and Don Wilson.

II. CERTIFICATION OF SUBSTITUTES: Tom Davis for Mark Gales, Les Ramos for Shelley Prince.

III. PRESENTATION OF VISITORS: President Hays was present upon FS request to answer faculty questions and gave the following brief remarks: discussed current status of budget and announced that no retirement incentives have been offered or considered. The administrative position is that faculty will teach every course section that is filled with faculty or adjunct faculty as budget allows. His primary intent is to keep as many teachers and adjunct teachers as budget allows. When and if programs are cut, every attempt is made to accommodate those students who have remaining degree requirements. The Distinguished Alumni will be honored at the annual graduation ceremony starting this year.

IV. APPROVAL OF MINUTES (FS Hand-out 2003-05-01): Minutes of April 18, 2003 were approved without corrections or additions.

V. ANNOUNCEMENTS:

A. FS President Hayden:

1. COD responses to FS amendments of Ad Hoc Committees recommendations regarding P & T. (FS Hand-out 2003-05-02). The COD has agreed that each level of the P & T process will see the recommendations of each prior level. The COD has also agreed that the lower level recommendations will be held and destroyed only in accordance with Oklahoma law. The

COD recommends that departments may opt to restrict voting on faculty promotions. The

COD responded that appeals of P & T must be based on a breach of the process. In the final letter to the candidate, the provost will only summarize the

recommendations from all lower levels in order to maintain confidentiality. The COD denied the 4th amended Amendment to

FS Motion 2003-02-02.

2. Continuation Policy: In summary: Administration has been advised by legal counsel to make an immediate, necessary legal change to the timeline when faculty, who are not continued, are advised of such information. The chair's recommendation for faculty non-continuation is sent up the chain of command to the President who makes the final decision and is the only one who can make such decision. The faculty is informed in March of the final decision.

B. FS Secretary/Treasurer Hertz: Dr. Foust gave the following report in Dr. Hertz's absence:

1. Roll Sheet and Roster. Please update.

- University 2. Treasurer's Report. BancFirst Checking Account Balance: \$1283.09;
Account Balance: \$ 329.07.

C. FS President Elect Foust: No report

D. FS Past President Crall : No report

E. Student Government Representative Priest: Absent

VI. REPORTS FROM STANDING AND AD HOC COMMITTEES:

The Nominating Committee reported election results of faculty representation on the Appellate Committee on Dismissal of Tenured Faculty: Patricia Albaugh, Helen Maxson, Gus Ortega, and Michael Wheeler.

VII. UNFINISHED BUSINESS:

A. The following motion was untabled from the April meeting:

FS Motion: 2003-04-02.

For promotion purposes, the department committee shall consist of all tenured faculty above the rank of the candidate for promotion excluding the chair of the department and any other candidates for promotion to the same rank.

In the event that a department is not able to form a committee of at least three members, additional members are selected by the following methods, in order, until a committee of at least three is obtained.

- 1. Tenured departmental faculty at the rank of the candidate for promotion.**
- 2. All department tenured faculty at or above the rank of the candidate for promotion shall submit a plan to select additional members to produce a committee of three that is acceptable to the dean of the school.**
- 3. The chief academic officer shall appoint tenured faculty above the rank of the candidate from other departments to produce a committee of three.**

The motion passed.

VIII. NEW BUSINESS:

- A. Recognition of new senators: School of Business: Dr. Larry McKee, Mr. Mark Tippen-2006,

School of Pharmacy - Pharmaceutical Sciences: Dr. Carroll Ramos-2006, School of Pharmacy - Pharmacy Practice: Dr. Tom Davis-2006, School of Arts and Sciences - Math: Dr. Michael Dougherty-2006 (returning), School of Health Sciences – Division of Nursing: Ms. Mattie Tolley-2004, takes Division of Nursing representation since Dr. Cynthia Foust is current President, School of Education: Dr. Don Wilson-2006, School of Arts and Sciences - Social Sciences: David Hertzell-2006 (returning), Dr. John Hayden, Past President, Executive Board-FS (2004) remains, School of Arts and Sciences - Music: Dr. James South-2006 (returning),

Library: Jon Woltz-2006, and as SGA Representative: Branden Bransch-2004.
- B. Selection of the Faculty Senate Audit Committee: Dr. Mark Tippen and Dr. Michael Dougherty will audit the FS financial records for this past year.
- C. Selection of a Faculty Senate Archivist: Dr. John Hayden has agreed to serve.
- D. Selection of a Faculty Senate Parliamentarian: Dr. Ric Baugher has agreed to serve.
- E. Selection of a Faculty Senator to the University Scholarship Committee: Dr. Kelley Logan has agreed to serve.
- F. Next year's meeting dates are: June 27, July 25, August 29, September 26, October 31, November 21, December 5, January 30, February 27, March 26, April 16, and May 7.

(FS Handout 2003-05-04)

- G. Faculty Senate Committee sign up. (FS Handout 2003-05-04) Dr. Foust requested senators return their committee preference by June 4, 2003.
- H. The provost has asked for five tenured faculty members, one from each school, to work on an ad hoc committee to revise the Faculty Handbook (delete redundancy and old policies and procedures that have been revised as well as bring the rest of the handbook into BOROC compliance now that the P & T section has been reviewed). Senators will return to their respective schools and select a representative and send that name to Dr. Foust this summer.
- I. Other.

IX. ADJOURNMENT:

With no further business, the meeting adjourned at 3:05 pm.

Next Faculty Senate meeting: June 27, 2003, STF 104, 2PM

Respectfully submitted,

**John Hayden, President
Hertzel**

Cynthia Foust, President-elect for David