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February 27, 2004 Minutes

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SWOSU FACULTY SENATE MEETING
APPROVED MINUTES
February 27, 2004, Stafford 104

- I. **CALL TO ORDER AND ESTABLISH QUORUM:** The meeting was called to order at 2:03 p.m. by Cynthia Foust, President. In attendance were Melody Ashenfelter, Madeline Baugher, Ric Baugher, David Bessinger, Nancy Buddy Penner, Stephen Burgess, Tommye Davis, Michael Dougherty, Terry Goforth, John Hayden, Todd Helton, David Hertzell, Jason Johnson, Robin Jones, Andrew Marvick, Nina Morris, Gus Ortega, Marion Prichard, Les Ramos, Bill Swartwood, Mark Tippen, Karen Travis, Don Wilson, and Jon Woltz.

- II. **CERTIFICATION OF SUBSTITUTES:** None

- III. **PRESENTATION OF VISITORS:** None

- IV. **APPROVAL OF MINUTES:** Minutes of January 30, 2004, were corrected and accepted.

- V. **ANNOUNCEMENTS:**
 - A. From the FS President Foust:

From February 23 Administrative Council meeting:

 1. Fall Break has been moved from October 14 & 15 to 21 & 22.
 2. Planning & Resource Council meeting scheduled April 5 & 6 with Dr. Penson;
 3. A Sculptors committee;
 4. Stan Robertson is retiring and his position will not be replaced;
 5. Steve Strickler named outstanding director;
 6. Darryl Rodriguez moves to a tenure track;
 7. Math department is adding staff;
 8. Dr. Chapman is retiring;
 9. BIS/MIS parked r/t low enrollment;
 10. Accounting position to be filled;
 11. Dan Chatelain's military assignment extended by three months—hope to have him back by August;
 12. Allied Health—Dr. A. Aspedon received a grant;

13. Ron Walker is working with Southeastern to advance Athletic Training program;
 14. Dr. Tate and Dr. M. Aspedon appointed new leadership in Education;
 15. College of Pharmacy is regional office for CE offerings; Sayre has Counselor & English faculty openings;
 16. Thomas Ratliff is leaving March 11 for new position out of state;
 17. Travel reimbursement rate increasing March 1 from 34.5 cents to 37.5 cents;
 18. TB testing- \$3.00 available;
 19. Service learning is part of NCA criteria and committee is moving forward with a survey to document what current projects are in progress;
 20. Request to use new logos only please;
 21. New state immunization policy creates more workload for student and health services to meet HIPPA regs. for verification
 22. Michael Dougherty will replace Gerry East as the Mathematics Department Faculty Senator;
 23. Bernhardt Selection Committee will consist of Dr. Kelley Logan, Language Arts Department, College of Arts and Sciences; Dr. Steve Pray, College of Pharmacy; Mrs. Tommye Davis, College of Applied Arts and Sciences; and Dr. Les Crall, School of Business, College of Professional & Graduate Studies;
 24. Nancy Penner will replace Larry McKee on the Appellate Committee on Dismissal of Tenured Faculty Members
- B. From Provost Becker: Strategic planning with Dr. Penson April 5 & 6.
- C. FS Secretary/Treasurer Buddy Penner:
1. Roll Sheet – please sign
 2. Treasurer’s Report: BancFirst Checking account balance: \$1,670.48
University account balance: \$378.19
- D. FS President-elect South: No present, no report
- E. FS Past President Hayden: no report
- F. FS Student Government Representative Bensch: Not present, no report

VI. REPORTS FROM STANDING AND AD HOC COMMITTEES:

- A. Personnel Policies Committee – Post Tenure Review: Email from James South was received, but action has been taken; P&T Revisions: Still under review
- B. Ad-hoc: Faculty Handbook Revision Committee—the changes will be posted soon for the committee to review.

VII. UNFINISHED BUSINESS: None

VIII. NEW BUSINESS:

- A. Nominations Committee: The ballot for Faculty Senate Officers and Selected Committees will be emailed to each senator; A suggested Biography Information sheet for University Committee Members Elected by Faculty Senate was presented and edited. The form will be emailed to each senator.
- B. New Motions

FS Motion 2004-02-01

It was moved and seconded the faculty representatives to the Bernhardt Award Selection Committee be composed of one faculty member from each of the 3 colleges and the immediate past awardee. Selection will be through the Faculty Senate during the spring for representation on the committee the following spring.

Amendment 2004-02-02 to FS Motion 2004-02-01

It was moved and seconded to strike the number 3 and replace it with the number 4.

The Amendment passed by voice vote.

The Amendment passed by voice vote.

FS Motion 2004-02-01 - Restated

It was moved and seconded the faculty representatives to the Bernhardt Award Selection Committee

be composed of one faculty member from each of the 4 colleges and the immediate past awardee. Selection will be through the Faculty Senate during the spring for representation on the committee the following spring.

The Motion passed by voice vote.

FS Motion 2004-02-03

It was moved and seconded the continuance vote on non-tenured faculty be changed to allow only tenured faculty in each school/department to vote on continuance of each non-tenured faculty in the school/department.

The Motion failed by voice vote.

FS Motion 2004-02-04

It was moved and seconded to revise a Faculty Handbook statement on page 93 #2 under the title Teach Load & Compensation for Extra Academic Services to read “An additional ~~three hour~~ of up-to-three hour reduction may be made for approved research, grant writing, or other scholarly endeavors.”

Amendment 2004-02-05 to FS Motion 2004-02-04

It was moved to replace the words of up-to-three hour with load reduction.

Amendment 2004-02-05 to FS Motion 2004-02-04

It was moved to replace the words of up-to-three hour with load reduction.

The Amendment died for lack of a second.

The Motion failed by voice vote.

FS Motion 2004-02-06

It was moved and seconded Faculty should not be appointed to the Graduate Faculty at Southwestern unless they have an earned doctoral degree from a recognized and accredited university in the field in which they are appointed to teach graduate classes. Similarly and by extension, faculty should not be hired to teach undergraduate classes at Southwestern unless they have at least an earned master’s degree from a recognized and accredited university in the field in which they are appointed to teach undergraduate classes. Upper level graduate students may be hired as teaching assistants provided that a duly appointed faculty committee judges them competent in their respective academic departments or units.

FS Motion 2004-02-07

It was moved and seconded to table FS Motion 2004-02-06 and send it to the Personnel Policies Committee with the recommendation the motion be broken into three parts by sentence.

The Motion passed by voice vote.

FS Motion 2004-02-08

It was moved and seconded the Southwestern administration should immediately cease and desist from the unprecedented practice over the last two academic years of hiring undergraduate students as instructors to teach undergraduate classes at Southwestern.

The Motion passed by voice vote.

FS Motion 2004-02-09

It was moved and seconded it is a breach of professional ethics for faculty at Southwestern to turn over the actual instruction of any of their classes to laboratory assistants or other undergraduate students. From this it follows that faculty should generally and to a very significant extent be with their students in the classroom or laboratory for most all of the scheduled classes or laboratory sessions.

FS Motion 2004-02-10

It was moved and seconded to table FS Motion 2004-02-09 and send it to the Personnel Policies Committee.

The Motion passed by voice vote.

FS Motion 2004-02-11

It was moved and seconded to send to Judiciary Committee the task of submitting faculty representation to Faculty Senate based on the University reorganization 2004-2005 organizational charts.

The Motion passed by voice vote.

IX. ADJOURNMENT:

Next Faculty Senate meeting: March 26, 2004 p.m. Location—Stafford 104

Respectfully submitted,

Cynthia Foust, President

Nancy Buddy Penner, Secretary