



23 March, 2020



## Update on COVID-19

### Housing and Food Service Refunds:

Students who officially move out of their on-campus residence hall assignment will receive a prorated refund for housing and meal plans, including flex funds, for the April 1 - May 9 time period.

Student refunds will be processed after the dorm check-out process is complete with SWOSU Residence Life. The refund will be credited to the student bursar account; please allow up to four weeks for processing.

Students who remain in on-campus housing will not be eligible for a refund. Students who have received university funded housing and/or food scholarships, waivers or other type of non-cash aid will not be eligible for a refund.

### Mailroom:

Please remember to have your mail forwarded to your new address. Here is some help from the Postal Service on how to do that -- <https://moversguide.usps.com/mgo/disclaimer>

### Virtual Course Help

Students who have questions about learning in a virtual environment or about courses are encouraged to 1) check the course Canvas pages; 2) stay in contact with your professor through Canvas messaging or email; and 3) visit the [student learning support](#) and [frequently-asked question](#) links.

**Food Services**

Food service will be available at the Grill in the Memorial Student Center, Monday through Friday from 7 a.m. to 6 p.m. These will be “grab-and-go” style meals. The phone number for call ahead orders is (580) 774-3784. The convenience store in Mann Hall will be open Monday through Friday from 4 p.m. to 9 p.m.

**Residence Life and Housing**

Residence Life and Housing has emailed all residents a housing update with new check-out procedures, important dates and times, as well as reimbursement information. We encourage all residents to read the email before returning to campus.

**Library Services**

The Al Harris Library on the Weatherford campus and McMahan Library on the Sayre campus are closed until further notice. Updates to our services are located on the Library’s website and social media accounts - <https://libguides.swosu.edu/libcv19>. As of March 14, all overdue fines are waived until further notice. If you need research assistance or help on class assignments, please use the Ask-a-Librarian service to contact SWOSU Librarians by email, chat, or SMS text.

**Enrollment for Summer and Fall**

Please contact your advisor through phone or email to discuss enrollment for the summer and fall semesters. To find your advisor’s contact information, go to the People Search link on SWOSU’s web page and type in the last name of your advisor. If you need to find the name of your advisor, log in to Self Service and the advisor’s name will be listed.

**Computer Labs:**

SWOSU Weatherford will have one computer lab open for student use only. The lab is located in Stafford 128 and will be open 8 a.m. to 5 p.m. For students who need lab time between 5 p.m. and 9 p.m., please call Karen Klein at 580-330-0008 and arrangements will be made to open the lab.

SWOSU Sayre will have two computer labs open for student use only. The labs will be open from 8 a.m. until 4 p.m. Monday through Friday. The labs are Alexander 119 and Mackey Hall 111. Gloves will be available in each lab and extensive disinfecting practices have been implemented.

**Activity/Event Reminder**

All in-person activities and events are cancelled on campus through May 10. We are working on ideas on how campus organizations can meet virtually...more information later.

- Academics ▷
- Administration ▷
- Alumni and Foundation ▷
- Community ▷
- Events ▷
- Faculty and Staff ▷
- Miscellaneous ▷
- Sayre ▷
- Students ▷