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Faculty Senate Minutes

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March 26, 2004 Minutes

SWOSU Faculty Senate

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Faculty Senate Meeting
2:00PM, March 26, 2004, Stafford 104
Approved Faculty Senate Meeting Minutes

I. CALL TO ORDER AND ESTABLISH QUORUM:

The March 26, 2004 meeting of the Faculty Senate was called to order at 2:00 PM in Stafford 104 with FS President Cynthia Foust presiding. The following members were present: Fred Alsberg, Melody Ashenfelter, Madeline Baugher, Ric Baugher, David Bessinger, Nancy Penner, Tom Davis, Michael Dougherty, Cynthia Foust, Terry Goforth, Roger Bromert for John Hayden, Todd Helton, David Hertz, Kelley Logan, Pam Roys for Andrew Marvick, Steven O'Neal, Gus Ortega, Marion Prichard, James South, Bill Swartwood, Mark Tippin, Karen Travis, Don Wilson, and Jon Woltz.

II. CERTIFICATION OF SUBSTITUTES: Roger Bromert for John Hayden and Pam Roys for Andrew Marvick

III. PRESENTATION OF VISITORS: None.

IV. APPROVAL OF MINUTES: Minutes of **February 27, 2004** were corrected and approved.

V. ANNOUNCEMENTS:

A. FS President Foust:

1. The Bernhardt Banquet is scheduled for April 27, 2004 at 7:30pm.
2. No Administrative Council meeting this month.
3. Dean evaluations to be completed by faculty will be distributed from the Assessment Center soon.
4. Associate Dean Evaluations, Administrative & Support Services have been distributed for your evaluation and feedback.
5. The Faculty Retirement Reception is scheduled for April 27 in the Student Union Ballroom from 2:30 to 4:00 p.m.

B. From Provost Becker:

Reminder that Strategic planning with Dr. Penson is scheduled April 5 and 6. Numerous faculty, staff, and community stakeholders have been invited to participate. Administrative response to motions made at the January and February meetings will be conducted under Old Business.

C. FS Secretary/Treasurer Penner:

1. Roll Sheet – Please sign

2. Treasurer's Report: BancFirst Checking Account Balance: \$1,670.48

University Account Balance: \$359.34

C. FS President Elect South: No report

D. FS Past President Hayden: No report

E. FS Student Government Representative Bensch: Not present, President Foust presented the following: SWOSUpalooze, April 15th, is going great. SGA has had much support from 94.7 The BUZZ. Many prizes will be given to students such as a computer, Xbox, digital camera, mp3 player, and DVDs.

VI. REPORTS FROM STANDING AND AD HOC COMMITTEES:

None

VII. UNFINISHED BUSINESS:

A. Provost response to Motions:

1. 2004-01-02. Dr. McFarland will not be invited back to work with faculty.
2. 2004-01-02. Administration is open to Post Tenure Review Policy.
3. 2004-02-01. Four (4) faculty instead of five will serve on the Bernhardt Committee along with alumni and student representation. The most recent Bernhardt recipient will be the fourth to represent their college. The other faculty representatives will represent their respective colleges.

Rationale: To balance representation from each college.

4. 2004-01-08. The decision to fill faculty positions over the last two academic years was made under unusual circumstances of time and situation. Administration considers strongly that qualified faculty need to be in the classroom, and views decisions made in the past will not be ongoing practice in the future.
5. 2004-02-09. Administration appreciates faculty commitment to be available to the students in the classroom, lab, and clinical settings.

B. Judiciary Committee

In accordance with the Constitution of the Faculty Senate, each college is apportioned one senator for every seven (7) (or major fraction thereof) full-time faculty members receiving an annual contract.

Recommendation: The reorganization of Southwestern Oklahoma State University has not resulted in necessary changes in apportionment of the Faculty Senate. Changes in the number of faculty in the College of Pharmacy entitle that College to add one Senator if that is the desire of that College.

Suggestions: While it does not fall within the prerogative of the Faculty Senate to determine how Senators are apportioned within the respective college, the Senator whose term is expiring from the Department of Health and Physical Education might be replaced by a Senator from Park and Recreation Management in order to give that department representation on the Senate. The College of Pharmacy might consider electing Senators in the future so that two Senators come from Pharmaceutical Sciences and three Senators come from Clinical Pharmacy.

FS Motion 2004-03-01

It was moved and seconded that the Judiciary Committee report be accepted.

The Motion passed by voice vote.

- C. Nominations Committee – A revised Biography Information sheet for University Committee Members Elected by Faculty Senate and Ballot – Faculty Senate Officers and Selected Committees were presented. The form will be emailed to each senator.
- D. Personnel Policies Committee – The Committee has begun consideration of FS Motion 2004-02-06 and will continue to review. FS Motion 2004-02-09 remains on the table.
- E. University Policies Committee – Revisions to the Tenure/Promotion Guidelines and Revision of the University Tenure/Promotion Review Committee both based on the new organizational structure were presented.

FS Motion 2004-03-02

It was moved and seconded to employ the following format for the University Tenure/Promotion Review Committee based on the new organizational structure of Southwestern Oklahoma State University:

- **One representative for each 25 faculty members (or major portion thereof)**
- **For Colleges with more than one discipline, representation should come from different disciplines of the College**
- **Using this format, the University Committee would have seven (7) members:**
 - **Arts & Sciences – 3 members**
 - **Professional and Graduate Studies – 3 members**
 - **Pharmacy – 1 member**

The Motion passed by voice vote.

FS Motion 2004-03-03

It was moved and seconded that all references to “Chair” should be changed to “Chair/Associate Dean” in the Tenure/Promotion Guidelines based on the new organizational structure of Southwestern Oklahoma State University with the following footnote reference.

Footnote reference:

“Chair/Associate Dean” in this document refers to the Department Chair for faculty members in the College of Arts and Sciences, College of Pharmacy, School of Behavioral Sciences and Education, and School of Computer Science and Technology. “Chair/Associate Dean” in this document refers to the Associate Dean for faculty members in the School of Allied Health, School of Nursing, and School of Business.

The Motion passed by voice vote.

F. A report was presented on Evaluation of Faculty Members (Post-Tenure Review).

FS Motion 2004-03-04

It was moved and seconded to table the report until it can be reviewed by Faculty and Senators.

The Motion passed by voice vote.

VIII. NEW BUSINESS:

IX. ADJOURNMENT: With no further business, the meeting adjourned at 3:12 pm.

Next Faculty Senate meeting: April 16, 2004 STF 104, 2PM

Respectfully submitted,

Cynthia Foust, President

Nancy Buddy Penner, Secretary