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4-16-2004

## April 16, 2004 Minutes

SWOSU Faculty Senate

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Faculty Senate Meeting  
2:00PM April 16, 2004, Stafford 104  
**Approved** Faculty Senate Meeting Minutes

**I. CALL TO ORDER AND ESTABLISH QUORUM:**

The April 16, 2004 meeting of the Faculty Senate was called to order at 2:05 PM in Stafford 104 with FS President Cynthia Foust presiding. The following members were present: Melody Ashenfelter, Ric Baugher, Nancy Penner, Stephen Burgess, Tom Davis, Tommye Davis, Michael Dougherty, Cynthia Foust, Terry Goforth, Todd Helton, David Hertzell, Jason Johnson, Robin Jones, Andrew Marvick, Steven O'Neal, Gus Ortega, Les Ramos, James South, Bill Swartwood, Mark Tippin, and George Alsbach for Jon Woltz.

**II. CERTIFICATION OF SUBSTITUTES:** George Alsbach for Jon Woltz

**III. PRESENTATION OF VISITORS:** None

**IV. APPROVAL OF MINUTES:** Minutes of **March 26, 2004** were approved.

**V. ANNOUNCEMENTS:**

A. FS President Foust:

1. The Bernhardt Banquet is scheduled for April 27, 2004 at 7:30pm at the Pioneer Center.
2. The Faculty Retirement Reception is April 27, 2004 from 2:30-4 pm in the Student Union Ballroom. My humble apology for omitting Dr. Charles Chapman's name from the FS public invitation for the Faculty Retirement Reception. We recognize his valued service to SWOSU of 42 years. Other retirees include, Ms. Patti Albaugh, Dr. Lowell Gadberry, Dr. Larry Godley, Mr. David Gwinn, Dr. James Jent, Dr. Vilas Prabhu, Dr. John Ludrick, and Dr. Stan Robertson.
3. Administrative Council meeting scheduled for April 26

B. From Provost Becker: The Planning & Resource Council meeting is scheduled for Friday afternoon to evaluate two scenarios for posting on the web site. Tentatively a May town meeting is planned before school is out so stakeholders can offer their comments to the scenarios from both campuses. The plan is to take the scenarios to the community and legislators for comment also.

C. FS Secretary/Treasurer: Dr. Buddy-Penner:

1. Roll Sheet—please sign.

2. Treasurer's Report: BancFirst Checking account balance: \$1,670.48

University account balance: \$359.34

D. FS President Elect South: No report

E. FS Past President Hayden: No report

F. FS Student Government Representative: No report

## **VI. REPORTS FROM STANDING AND AD HOC COMMITTEES:**

No reports

## **VII. UNFINISHED BUSINESS:**

### **A. Post Tenure Review**

#### **FS Motion 2004-04-01**

**It was moved and seconded to remove FS Motion 2004-03-04 from the table.**

The Motion passed by voice vote.

#### **FS Motion 2004-04-02**

**It was moved and seconded to amended FS Motion 2004-03-04 and use the wording in the Promotion and Tenure document to define the composition of the Academic Unit Post-Tenure Review Committee (APRC):**

**For post-tenure review purposes, the academic unit committee shall consist of all tenured faculty above the rank of the candidate excluding the department chair/associate dean. In the event that the academic unit is not able to form a committee of at least three members, additional members are selected by the following methods, in order, until a committee of at least three is obtained.**

**1. Tenured academic unit faculty at the rank of the candidate for review.**

**2. All academic unit tenured faculty at or above the rank of the candidate for review**

**shall submit a plan to select additional members to produce a committee of three that is acceptable to the dean of the school.**

**3. The chief academic officer shall appoint tenured faculty above the rank of the candidate from other academic units to produce a committee of three.**

The Motion to amend FS Motion 2004-03-04 passed by voice vote.

The FS Motion 2004-03-04 as amended passed by voice vote.

## **VIII. NEW BUSINESS:**

### **A. Elections of officers and committee members**

#### **FS Motion 2004-04-03**

**It was moved and seconded to accept the following officers and committee member by acclamation: FS President Elect, FS Secretary/Treasurer, Appellate Committee on Dismissal of Tenured Faculty, and Benefits Committee.**

The Motion passed by voice vote.

#### **Election Results:**

- President Elect – Kelley Logan
- Secretary/Treasurer – Jason Johnson
- Academic Advisory & Scholarship Council – Viki Craig, Jason Johnson, Valerie Reimers
- Appellate Committee on Dismissal of Tenured Faculty – Jim Hunsicker, Don McGurk, Paul Nail, Don Wilson, Melody Ashenfelter, Ric Baugher, Terry Goforth, and Jeff Gentry.
- Academic Appeals Committee – Arden Aspedon, Viki Craig, Jeff Gentry, Judy Haught, Robin Jones, Helen Maxson, Don McGurk, Paul Nail, Jeff Short, and Don Wilson
- Benefits Committee – Jason Johnson, Les Ramos, Bill Swartwood
- Bernhardt Award Selection Committee – Viki Craig, Dayna Coker, Steve Pray, and Lisa Appeddu
- Campus Environment Committee – Shelly Prince

- Distinguished Alumni Selection Committee – Mark Tippin
- Financial Assistance Advisory & Appeals Committee – Kathy Wolff
- Intellectual Property Committee – Kristy Baker, Valerie Reimers, Jeff Short, and Bill Sticka
- Student Center Policy Forming Board – Lisa Appeddu, Midge Gerber, and Shelly Prince

B. Intellectual Properties Policy – FYI

[www.swosu.edu/resources/policies/dept/osp/intellectual-property.pdf](http://www.swosu.edu/resources/policies/dept/osp/intellectual-property.pdf) The Policy was presented to Faculty Senate for review. Questions should be directed to Mike Dougherty.

C. FS—order new letterhead printed

**FS Motion 2004-04-04**

**It was moved and seconded to buy new Faculty Senate letterhead using the new logo.**

The Motion passed by voice vote.

D. Other business

**FS Motion 2004-04-05**

**It was moved and seconded to reconsider the Evaluation of Faculty Members policy (Post -Tenure Review Procedures section).**

The Motion passed by voice vote.

**FS Motion 2004-04-06**

**It was moved and seconded to make the following changes in the Evaluation of Faculty Members policy (Post -Tenure Review Procedures section):**

**Section F. Change dean to provost in the last sentence.**

**Strike Section G.**

**Reletter Section H. to Section G.**

The Motion failed by voice vote.

**FS Motion 2004-04-07**

**It was moved and seconded to change in Section D. the second sentence to read – *A negative review may only be found if needs for significant and fundamental improvement are identified by both the department chair/associate dean and the APRC.* Then begin a new sentence stating – *The department chair/associate dean, in consultation with the faculty member, will then develop a written plan of improvement.***

The Motion passed by voice vote.

**FS Motion 2004-04-08**

**It was moved and seconded that Public Speaking should be reinstated as a General Education requirement.**

An objection to the motion was raised and an immediate vote is required.

**FS Motion 2004-04-09**

**It was moved and seconded to not consider FS Motion 2004-04-08.**

The Motion failed by show of hands.

**FS Motion 2004-04-10**

**It was moved and seconded to send FS Motion 2004-04-08 to the Faculty Senate Curriculum Committee.**

The Motion passed by voice vote.

**FS Motion 2004-04-11**

**It was moved and seconded to change question Number 22 on the Faculty Evaluation of the Dean form which reads “The dean has my respect and confidence” by splitting it into two statements.**

**The dean has my respect.**

**The dean has my confidence.**

The Motion passed by voice vote.

**IX. ADJOURNMENT:**

With no further business, the meeting adjourned at 3.33 p.m.

**Next Faculty Senate meeting: May 5, 2004, STF 104, 2:00 p.m.**

Respectfully submitted,

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**Cynthia Foust, President**

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**Nancy Buddy Penner, Secretary**