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Faculty Senate Minutes

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4-17-2009

April 17, 2009 Minutes

SWOSU Faculty Senate

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Southwestern Oklahoma State University
Faculty Senate Meeting
April 17, 2009, 2:00 pm, EDU 201
Approved Faculty Senate Meeting Minutes

I. CALL TO ORDER AND ESTABLISH QUORUM.

II. The April 17, 2009, meeting of the Faculty Senate was called to order at 2:00 PM in Education 201 with FS President Les Ramos presiding. The following members were present: Lisa Appeddu, John Bradshaw, Kathy Brooks (Sayre), Stephen Burgess, Chelsea Church, Kevin Collins, Tommye Davis (Sayre), David Esjornson, Terry Goforth, John Hayden, Rita Hays, Bo Pagliasotti for Todd Helton, David Hertz, Robin Jones, Sophia Lee, Joe London, Jim Long, Scott Long, Warren Moseley, Josiah Keeton for Chad Ramirez, Les Ramos, Ann Russell, Randall Sharp, James South, Bill Sticka, Muatasem Ubeidat, Kathy Wolff, and Jonathon Woltz.

III. CERTIFICATION OF SUBSTITUTES: Bo Pagliasotti for Todd Helton; Josiah Keeton for Chad Ramirez.

IV. APPROVAL OF MINUTES: Minutes of the April 3, 2009, meeting (as rescheduled from March 27, 2009) were corrected and approved.

V. ANNOUNCEMENTS:

A. From FS President Les Ramos:

1. General:

- a. Budget:** As announced in our last meeting, the Legislature is considering cuts in appropriations to state agencies and institutions, including higher education. The cuts include a 1% reduction for the remainder of FY09 and a 5% (plus 1%) or 10% (plus 1%) reduction in appropriations for FY10. For SWOSU, these cuts will result in potential funding shortfalls of \$243,581 for FY09 and either \$1,449,308 or \$2,655,036 for FY10. At this point, the administration has submitted "impact" approximations based on these scenarios. The university can absorb the FY09 1% cut and there is some discussion that stimulus package money may at least partly offset budget shortfalls for FY10. However, the most concerning budget picture appears to be FY11-12.
- b. Update on Proposed Fees:** The student body will vote on the proposed \$6 fee per credit hour (\$5 to support athletics, \$0.25 for student allocations and \$0.75 to support music activities) on April 24. If the fee is approved, this fee along with a requested academic service fee (\$5 per credit hour; for students enrolled in A&S and CPGS to support faculty salaries) will be sent to the Regents for formal approval.
- c. Travel Policy:** The Business Office and the Provost encourage faculty to submit travel requests as early as possible (at least 30 days before the anticipated travel would be appreciated). In addition, the Business Office reiterates that an approved travel request is needed before the office will place reservations, submit registrations for a meeting, and pay for travel expenses. The main reason for early submission of travel requests is to obtain better pricing for air, hotel, and the possibility of lower registration fees. The business office policy stating that reservations cannot be made more than six weeks in advance of the actual travel date has been clarified. The administration will authorize exceptions to this guideline, particularly if excellent pricing for reservations can be obtained by an earlier request.

- d. **Electronic Media Policy:** Comments and concerns from faculty regarding the latest draft of the Electronic Media Policy (email/web-usage policy) have been forwarded to the Provost. The policy will be discussed at the Executive and Administrative Council meetings scheduled for Monday, April 20.
- e. **Faculty Handbook:** The Provost continues to receive requests for revisions. The Provost requests the Senate to assemble a committee to assist with finalizing the handbook with a goal of posting the revised version by the beginning of the fall semester.
- f. **Faculty Retirement Reception:** The reception will be held in the Bulldog Beanery on Tuesday, April 28, from 2:30 to 4 pm. Attendees can order from the coffee bar, complements of the Faculty senate and SGA, and enjoy an assortment of cookies. Spring/summer 2009 retirees include Mr. Charles “Skip” Klingman, Department of Music; Mr. John May, Chair, Department of Accounting and Finance; Dr. Larry McKee, Associate Dean, School of Business and Technology; Ms Betty Walters, School of Nursing; and Dr. John Woods, Chair, Department of Mathematics. Fall 2008 retirees include: Dr. David Bergman, Dean, College of Pharmacy; Ms. Diana Knox, School of Nursing; and Dr. Don Wilson, Department of Education.
- g. **Introduction of New Senators:** Senators who are leaving due to term expiration: thank you for your service and please plan to introduce the new senator from your department at our May 1 meeting.

B. FS Secretary/Treasurer Lisa Appeddu:

- 1. **Roll Sheet** – please sign.
- 2. **Treasurer’s Report:**
 - a. BancFirst Checking account (No change): \$1986.53
 - b. University account balance (No change): \$130.00

C. FS President-elect Scott Long: Nothing to report.

D. FS Past President Robin Jones: Nothing to report.

E. FS Student Government Representative Angela Foust: Confirmed that student elections would be held during the week of April 20th and stated that the continuation of SWOSUpalooza would be considered.

VI. REPORTS FROM STANDING AND AD HOC COMMITTEES:

A. Report from the Nominating Committee: Chair Scott Long presented the list on the following page of offices and committees with their nominees.

The following motion was moved and seconded:

FS Motion 2009-04-01:

It is proposed that the Faculty Senate accept the slate of nominees as presented.

The motion passed by voice vote.

Election of Faculty Senate Officers and Members of Selected Standing University Committees for Academic Year 2009-2010:

<u>Office/Committee</u>	<u>College</u>	<u>Officer/Member</u>
FS President-Elect		Dr. Muatasem Ubediat
FS Secretary-Treasurer		Dr. Lisa Appeddu
Faculty Development	Arts & Sciences	Dr. Tony Stein
	Pharmacy	Dr. Nancy Williams
	Professional & Graduate	Ms. Tami Moser
Bernhardt Award	Professional & Graduate	Dr. Mary Aspedon
	Associate & Applied	Ms. Dayna Coker
	Pharmacy	Dr. Virgil VanDusen
	Arts & Sciences	Dr. John Woods
Academic Advisory & Scholarship		Dr. Lisa Boggs
		Dr. Tim Hubin
		Dr. Doug Linder
Academic Appeals		Dr. Jimena Aracena
		Ms. Tammy Blatnick
		Dr. Sylvia Esjornson
		Dr. Andrea Holgado
		Dr. Tom McNamara
Financial Assistance Advisory & Appeals		Dr. Curt Woolever
Campus Environment		Dr. Cody Timmons
Appellate on Dismissal of Tenured Faculty		Dr. Melody Ashenfelter
		Dr. Erin Callan
		Dr. Viki Craig
		Dr. Barry Gales
Intellectual Property		Dr. Les Crall
		Dr. Faruk Khan
Student Center Policy Forming Board		Ms. Amy Barnett
		Dr. Jerry Dunn
		Dr. Lisa Schroeder

B. Report from the Judiciary Committee: Chair Terry Goforth reported the wording in the Faculty Senate Constitution needs to be updated to reflect SWOSU's new organizational chart. Her Committee is thus charged with this task.

C. Report from the Ad hoc Committee on the Honors College Proposal: Chair Stephen Burgess reported that he has received feedback from a few departments regarding his request to assess the overall level of departmental support and an estimated number of faculty interested in participating in the Honors College. He reiterated his request for this information so that the Committee could ascertain the feasibility of going forth with the Honors College Proposal.

D. Report from the Personnel Policies Committee on compensation for on-line and web-based courses: Chair John Hayden presented a compensation plan for the creation and teaching of on-line and web-based courses. This plan was designed to be in accordance with the definitions and three levels of course ownership and licensing as established by the SWOSU Intellectual Property Committee.

The following motion was moved and seconded:

FS Motion 2009-04-02:

It is proposed that the Faculty Senate table the proposal until the next meeting, at which time a final version of the compensation plan will be presented and voted upon.

The motion passed by voice vote.

VII. UNFINISHED BUSINESS: None.

VIII. NEW BUSINESS: None.

IX. ADJOURNMENT: 3:20 p.m.

Respectfully Submitted,

Les Ramos, FS President

Lisa Appeddu, FS Secretary

**Next Faculty Senate Meeting:
Friday, May 1, 2009 at 2:00 p.m. in EDU 201**