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Faculty Senate Minutes

Faculty Senate

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SWOSU Faculty Senate

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Southwestern Oklahoma State University
Faculty Senate Meeting
May 1, 2009, 2:00 pm, EDU 201
***UNAPPROVED* Faculty Senate Meeting Minutes**

I. CALL TO ORDER AND ESTABLISH QUORUM.

II. The May 1, 2009, meeting of the Faculty Senate was called to order at 2:05 PM in Education 201 with FS President Les Ramos presiding. The following members were present: Lisa Appeddu, John Bradshaw, Hung-Chieh Chang, Chelsea Church, Kevin Collins, Tommye Davis (Sayre), David Esjornson, Vicky Gilliland, Terry Goforth, John Hayden, David Hertzell, Joe London, Jim Long, Scott Long, Ralph May, Edna Patatanian, Chad Ramirez, Les Ramos, Ann Russell, Lisa Schroeder, Randall Sharp, James South, Bill Sticka, Muatasem Ubeidat, Dennis Widen, Kathy Wolff, and Jonathon Woltz.

III. CERTIFICATION OF SUBSTITUTES: None.

IV. APPROVAL OF MINUTES: Minutes of the April 17, 2009, meeting were corrected and approved.

V. ANNOUNCEMENTS:

A. From FS President Les Ramos:

1. General:

- a. Electronic Media Policy:** The most recent draft of the Electronic Media Policy has been reviewed and approved by the RUSO legal department. Vice President Fagan has requested the university community to review this draft one additional time with a goal of submitting the final version to the President for approval by June 1..
- b. Department Web Pages:** The Office of Web Site Management encourages unit managers and faculty to submit updates to web site content in order to maintain timely and accurate information. In addition, Human Resources asks that department web pages contain a diversity statement.
- c. Employee Use of the Wellness Center:** Faculty responses were unanimously in favor of the administration's proposal to eliminate the employee fee for use of the Wellness Center. This information was communicated to the President.
- d. Health Insurance:** Requests for proposals will be sent to prospective carriers. RUSO institutions have expressed concern over difficulties with EDS claims processing. The following is an excerpt from the Health Choice home page concerning this matter:

"Claims Processing Update – April 27 2009: EDS continues to make progress in programming its system to process claims for the various types of medical and dental services covered by Health Choice. As of April 27, 2009, over 900,000 claims have been processed totaling more than \$148 million in payments. As indicated in previous communications with you, catching up on the backlog has been slow, but EDS is taking several steps to eliminate the backlog including adding a number of new positions, leveraging resources from other EDS accounts, and hiring an external vendor to provide additional onsite resources. For assistance with a claim issue you have been unable to get resolved, please email EDSResolution@sib.ok.gov with the details of the claim. For security reasons, please include the member ID number in your email instead of the member's Social Security number. We deeply regret the difficulties the backlog of claims has caused and will continue to provide you with regular updates. Thank you for your patience."

- e. **Update on Proposed Fees:** The student body has approved the \$6 per credit hour fee for athletic facilities, student activities, and music activities. 1427 students voted out of the 4800 or so that are enrolled and the vote was 51.5% in favor. In light of the narrow margin of approval, the President invites comments from faculty before final approval.
- f. **Travel Policy:** The Business Office encourages employees to use Journey House Travel in Norman for travel arrangements. The agent to contact is Brent (405) 366-8037.
- g. **Faculty Retirement Reception:** Thanks to Lisa Appeddu and Marion Prichard for a successful retirement reception. A request has been made to extend invitations to emeriti next year.

B. FS Secretary/Treasurer Lisa Appeddu:

1. Roll Sheet – please sign.

2. Treasurer’s Report:

- a. BancFirst Checking account:
 - April 17, 2009, balance: \$1986.53
 - Expenditures = Cards for Retirement Reception: - 32.37
 - May 1, 2009, balance: \$1954.16
- b. University account balance (No change): \$130.00

C. FS President-elect Scott Long: Nothing to report.

D. FS Past President Robin Jones: Not present.

E. FS Student Government Representative Angela Foust: Announced the SGA Supreme Court is in need of two to three students to serve as Justices. Primary duties consist of reviewing constitutions of student organizations and to provide rulings on SGA activities, as needed. The SGA requests assistance from faculty members in encouraging students to consider serving, so that a diverse pool of applicants may be available from which SGA President Foust can choose the Justices.

VI. REPORTS FROM STANDING AND AD HOC COMMITTEES:

A. Report from the Judiciary Committee:

- 1. Chair Terry Goforth reviewed the Faculty Senate Constitution to bring Administrative titles and names in line with current university office titles. She reported that Faculty Senate Constitution, Article IV, Section 2(a), reads:

The Nominating Committee shall make recommendations to the Senate with regard to all Senate offices except the Archivist at the March meeting. Recommendations shall also be made for nominees to Standing University Committees when requested by the University Vice President or required by the Faculty Handbook.

The following motion was moved and seconded:

FS Motion 2009-05-01:

It is proposed that the Faculty Senate approve the change of “University Vice President” in Article IV, Section 2(a), of the Faculty Senate Constitution to “University Provost.”

The motion passed by voice vote

2. In reviewing the Constitution, Chair Terry Goforth also reported inconsistencies in the dates and signatures corresponding to updates of the Faculty Senate Constitution. A clarification of these will be the Committee's next order of business.

F. UNFINISHED BUSINESS:

- A. Proposal from the Personnel Policies Committee on compensation for on-line and web-based courses:** Chair John Hayden presented a compensation plan for the creation and teaching of on-line and web-based courses. This plan was designed to be in accordance with the definitions and three levels of course ownership and licensing as established by the SWOSU Intellectual Property Committee.

The following motion was moved and seconded:

FS Motion 2009-05-02:

Whereas the SWOSU Intellectual Property Committee has an established a policy outlining and defining On-Line and Web-Based courses;

Whereas that same Committee policy delineates three levels of such course ownership and licensing;

and whereas that Committee policy calls for a compensation plan that reflects the committee's conclusions regarding the three levels of such course ownership and licensing,

The Faculty Senate proposes the following compensation plan regarding the ownership and licensing of On-line and Web-Based courses in correspondence with how the Intellectual Properties Committee delineated the courses (as follows):

- a: The university hires a faculty member to create an on-line course or web course for hire.
- b: A faculty member self-initiates and creates an On-Line or Web-Based course with a minimum use of university resources.*
- c: A faculty member self-initiates and creates an On-Line or Web-Based course with a substantial use of university resources.*

(* In accordance with the policy of the Intellectual Properties Committee, that committee will determine "minimum use" and "substantial use" on a case by case basis.)

Compensation for the Creation of On-Line and Web Based Courses

- a: The equivalent of four overload credit hours.
- b: The equivalent of three overload credit hours.
- c: The equivalent of two overload credit hours.
- d: This proposed compensation is for courses of three credit hour courses or less. If the course is a four credit hour course, compensation will include one additional overload hour. If the course is a five credit hour course, compensation will include two additional overload hours.

Compensation for Teaching On-Line and Web Based Courses

- The faculty member's compensation is part of the regular salary. The On-Line and Web- Based Supplement will be in addition to the regular salary.
- The faculty member who has a full load and requests overload for an On-Line or Web- Based Course will be compensated based on the following schedule:
 - i. Enrollment below eleven (11) for undergraduate courses and below seven (7) for graduate courses will be compensated using the tuition-only rate per student based on the course level plus the On-Line or Web-Based supplement per course.
 - ii. Enrollment above eleven (11) for undergraduate courses and above seven (7) for graduate courses will be compensated at the university established rate per overload hour for overload courses plus the Web-Based Supplement per course

The On-Line and Web-Based Supplement

Any faculty member who teaches an On-Line or Web-Based course will receive extra compensation of \$200 per credit hour over and above the load credit for the course.

Compensation for Royalties from Licensing

This paragraph applies only to the circumstances described under “b” above where the faculty creator retains the licensing for royalties since he or she used a minimum of university resources: any time a SWOSU faculty member teaches an On-Line or Web-Based course created as described under “b” above, the creator will be compensated under the following formula: tuition per credit hour x number of credit hours x 3 each time the course is offered by another faculty member and for as long as the creator remains at SWOSU.

Enrollment

The maximum enrollment in Web-Based and On-Line courses will be determined by the faculty member and department chair (or program director or associate dean). If agreement cannot be reached, appeals will travel up through the administration.

The motion passed by voice vote.

VII. NEW BUSINESS:

A. Recognition of out-going senators, introduction of new senators, and transition to the new Faculty Senate Executive Committee.

1. The Faculty Senate expressed its appreciation for the service of these out-going Senators:
 - David Hertz, Social Sciences
 - Robin Jones, Communication & Theatre
 - Randall Sharp, Pharmacy Practice
 - James South, Music
 - Bill Sticka, Mathematics
 - Don Wilson, Education

2. The Faculty Senate also recognized the following Senators, who will extend their terms of service:
 - Terry Goforth, Chemistry & Physics
 - Jim Long, Management & Marketing
 - Jonathon Woltz, Library
3. The Faculty Senate welcomed these new Senators, who are starting their terms of service:
 - Hung-Chieh Chang, Mathematics
 - Vicky Gilliland, Education
 - Ralph May, Social Sciences
 - Edna Patatanian, Pharmacy Practice
 - Lisa Schroeder, Communication & Theatre
 - Dennis Widen, Music
4. Outgoing President Les Ramos recognized that Secretary-Treasurer Lisa Appeddu will remain in this office.
5. Outgoing President Les Ramos introduced in-coming President Scott Long, who assumed governance of the remainder of the meeting.

B. Concerns expressed regarding current service being provided by Health Choice: Several Faculty Senate Senators expressed problems encountered in currently working with Health Choice, who has recently employed EDS to manage its claims. These problems included slow service, incorrect information regarding preferred providers, problems with certification, miscoding of services received, and statement benefits not matching billing received. Although Jan Noble has provided help, faculty are frustrated with the myriad of problems encountered and are concerned they are not receiving their full benefits.

The following motion was moved and seconded:

FS Motion 2009-05-03:

In that the problems encountered with EDS have significantly impacted faculty members' lives and the financial well-being of the medical community;

And in awareness that the Faculty Senate is not directly involved in making the final choice of health care provider for SWOSU;

The Faculty Senate asks that those studying a possible change of health insurance carrier for SWOSU do not consider a carrier that employs EDS to manage claims.

The motion passed by majority vote.

C. The recent student election regarding student fees increases for athletic facilities, student activities and music activities: A record number of students voted online to be in favor, by a narrow margin, of a \$6 student fee increase.

The following motion was moved and seconded:

FS Motion 2009-05-04:

In that improvements in athletic and music facilities, uniforms, and equipment are much needed;

A Sense of the Senate Resolution is made that the Senate supports the majority of the student vote which was in favor of a \$6 student fee increase.

The motion passed by majority vote.

- D. Faculty Senate Standing Committee Selection:** President Scott Long requested Faculty Senate members indicate the committee on which they would like to serve and potentially chair for the 2009-2010 schoolyear. A sheet has been provided on which Senate members can indicate their preferences.
- E. Summer Meeting times:** President Scott Long announced the summer Faculty Senate meetings will be held on Tuesday, June 23, at 3 pm, and on Tuesday, July 21, at 3 pm. Meetings will resume to be on Fridays and to start at 2 pm on August 28. Room location will be verified prior to that time.
- F. Alternative Admit Courses:** To clarify course expectations of the new Alternative Admit Program, President Scott Long will request Provost Blake Sonobe to have an orientation session for all faculty members prior to the start of the Fall 2009 semester.

VIII. ADJOURNMENT: 3:00 p.m.

Respectfully Submitted,

Les Ramos, FS Past President

Lisa Appeddu, FS Secretary

Scott Long, FS In-coming President

**Next Faculty Senate Meeting:
Tentatively Scheduled for Tuesday, June 23, 2009, at 3:00 p.m. in EDU 201**