



3-30-2012

## March 30, 2012 Approved Minutes

SWOSU Faculty Senate

### Abstract

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**Southwestern Oklahoma State University**  
**FACULTY SENATE MEETING**  
**March 30, 2012**  
***APPROVED* Faculty Senate Minutes**

**I. CALL TO ORDER:** Faculty Senate President Kevin Collins called the March meeting of the Faculty Senate to order at 2:02 p.m. in Education 201.

**II. ESTABLISHMENT OF A QUORUM:** The following members were present: Warren Akers, Amy Barnett, Amber Sturgeon, John Bradshaw, Kathy Brooks, Erin Callen, Dayna Coker, Kevin Collins, David Esjornson, Fred Gates, Terry Goforth, Marci Grant, E.K. Jeong, Dick Kurtz, Sophia Lee, Jim Long, Scott Long, Ralph May, Evette Meliza, Eithel Simpson (for Warren Moseley), Hardeep Saluja (for Edna Patatanian), Les Ramos, Ann Russell, Muatasem Ubeidat, Tamra Weimer, Dennis Widen, Jonathan Woltz, John Saluke (SGA).

**III. CERTIFICATION OF SUBSTITUTES:** The following substitutes were certified: Eithel Simpson for Warren Moseley, Hardeep Saluja for Edna Patatanian.

**IV. PRESENTATION OF VISITORS:** SWOSU President Randy Beutler addressed the Senate on various matters concerning the Oklahoma State Legislature and matters at the capital. President Beutler informed the Senate on several key bills moving through both the State House and State Senate that could potentially impact higher education in Oklahoma but he was optimistic that most of the potentially harmful bills had either already been defeated or were wallowing in committee. He specifically discussed SB1819 which deals with graduation rates and noted that many of our graduates are transfers who are not reflected in current measurement methods. He also informed the Senate that the budget for Higher Education should be flat and was hopeful that there would be no cuts this year. He then urged faculty to visit the respective websites for the House and Senate to keep up to date on legislative matters.

**V. APPROVAL OF MINUTES:** The minutes of February 24, 2012 were approved by voice vote.

**VI. ANNOUNCEMENTS**

**A. President: Kevin Collins**

1. Registrar Daniel Archer has responded to our inquiry: "When a student withdraws from a course, they are taken out of D2L, but they are not taken out of Campus Connect Roster because they still get a "W" Grade. When they get a grade, there is no way to have them disappear from the roster. If a student is dropped, they will disappear from D2L and if they re-enroll after a previous withdrawal, grades and other things that were previously entered actually reappear in D2L." He also asks if we are still interested in twice-per-semester emailed roster updates and which dates would be appropriate for these. One Senator noted that the Registrar really didn't answer the initial question regarding faculty receiving written notice when a student withdraws so President Collins will re-address the issue with the Registrar.

2. Some faculty members have pointed out problems with the deadlines for midterm grade submission for GE courses. We may want to make recommendations to the Registrar. Several faculty members complained that the due date for mid-term grades was changed this semester which caused a great deal of confusion and request that the date be changed back to the Monday following Spring Break.
3. The Senate acted in violation of Robert's Rules of Order during its February meeting. John Hayden will report on this during the April meeting.
4. It is not too late to get involved with the Strategic Planning Process. Please advise interested members of your departments to contact Vice President Foust.
5. Faculty Handbook states that the Senate should merely nominate eight faculty members per year for service on Appellate Committee on Dismissal of Tenured Faculty, and that all tenured faculty members should vote on these positions. For at least several years, our practice has been different from this. Provost Sonobe advises that the Senate is free either to adjust its practice to match the Handbook or to adjust the Handbook to match its practice. We should make a decision today, allowing the Nominating Committee to complete its work before the April meeting. (See page 24 of the Faculty Handbook)
6. The Benefits Committee met in February and rejected the Senate's desire to make the Option Period optional.

**B. Secretary/Treasurer: Fred Gates**

**1. Roll Sheet** – please sign.

**2. Treasurer's Report:**

a. BancFirst Checking Account: February Meeting Balance: \$2101.99  
CURRENT BALANCE: \$2101.99

b. University Account: February Meeting balance: \$106.00  
CURRENT BALANCE: \$106.00

**C. President-Elect: David Esjornson:** Nothing to report.

**D. Past President: Muatasem Ubeidat:** Nothing to report.

**E. Student Government Representative: John Saluke:** Campaigns for SGA are underway and there are contested races for SGA President and Vice-President, however there is only a single candidate for SGA Treasurer.

**VII. REPORTS FROM STANDING AND AD HOC COMMITTEES:** None.

**VIII. UNFINISHED BUSINESS:** None.

**IX. NEW BUSINESS**

**A: Motion 3-30-12-1 to Amend the *SWOSU Faculty Handbook*, Section I.B.1, to Include Criteria for the Evaluation of Teaching and Related Duties of Library Faculty**

**Motion:**

That the following description of library faculty teaching and related duties be added to item I.B.1 of the *SWOSU Faculty Handbook*, p.100:

**I.B.1.k.** Effective librarianship, including (1) delivery of reference services, (2) delivery of instruction, both group and individual, (3) library collection development, (4) securing access to research materials required by SWOSU faculty, students, and staff, (5) implementation and support of library technology, (6) mentoring of library employees, (7) assessment of library services, and (8) planning for future information and knowledge management needs of the University.

**Rationale:**

The *SWOSU Faculty Handbook* provides a list of ten suggested criteria to use for the evaluation of faculty applying for tenure or promotion. Though the *Handbook* specifies that the criteria “*are listed as examples only, and are not intended to be an exhaustive listing,*” the library faculty believes it would help those evaluating librarians’ applications to have an enumerated list which details the aspects of library faculty’s teaching responsibilities and duties which may differ from those of other faculty.

After some discussion regarding the motion, the motion was withdrawn and the matter was referred to the University Policies Committee.

**B:** The matter addressed by President Collins in announcement #5 concerning the Appellate Committee on Dismissal of Tenured Faculty was referred to the Personnel Policies Committee.

**X. ADJOURNMENT:** The Senate adjourned at 3:24 p.m.

**The next Faculty Senate meeting will be Friday, April 27 at 2:00 pm in EDU 201**

Respectfully Submitted,

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Kevin Collins, FS President

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Fred Gates FS Secretary