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Faculty Senate Minutes

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6-19-2012

June 19, 2012 Minutes

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Southwestern Oklahoma State University
FACULTY SENATE MEETING
June 19, 2012 - 2:00 pm EDU 201
APPROVED Faculty Senate Meeting Minutes

I. CALL TO ORDER: Faculty Senate President David Esjornson called the June meeting of the Faculty Senate to order at 3.01 p.m. in Education 201.

II. ESTABLISHMENT OF A QUORUM: The following members were present: Amy Barnett, Erin Callen, Dayna Coker (Sayre), Kevin Collins, Jerry Dunn, Jason Dupree, David Esjornson, Fred Gates, Marci Grant, Steven O’Neal (for Andrea Holgado), E.K. Jeong, Sophia Lee, Jim Long, Scott Long, Tom McNamara, Kristin Montarella, Warren Moseley, Eric Paul, Hardeep Saluja (for Les Ramos), Ann Russell, Dennis Widen, Curt Woolever, Maria Ortega (SGA)

III. CERTIFICATION OF SUBSTITUTES:
Hardeep Saluja for Les Ramos, Steve O’Neal for Andrea Holdago

IV. PRESENTATION OF VISITORS: None

V. APPROVAL OF MINUTES: The minutes of May 4, 2012 meeting were approved by voice vote with no changes.

VI. ANNOUNCEMENTS

A. President David Esjornson

1. From the May Administrative Council:
 - a. The “Broadway” section of the Campus drive loop will be converted to one way (out) during the August break. Broadway will continue to be two-way street north of the Psychology parking lot.
 - b. State mandated changes in payroll. Employees cannot have dual hourly and adjunct (salaried) appointments. Affects Graduate Assistants and Administrative Assistants with teaching duties. One may be Graduate Assistant one semester and Administrative assistant the other, but not both at the same time.
2. From the Provost:
 - a. State payroll office may not accept the summer (June only) payroll. State deadlines occur prior to the “Tuition-only” date, so the June payroll was submitted late. (Does not affect the regular June pay or any of the regular 10 month pay) If state does not authorize the summer pay for June, the University is planning to allow payroll (hardship) advances. If the state does not process the June payroll in June, the pay will be processed the next month.
 - b. The Provost has agreed to post next year’s Faculty Handbook in mid-July. This posting would allow for a narrow window to review changes.

3. From the June Administrative Council: meets Tuesday morning, June 19.
 - a. New mandated State payroll system has reduced the number of allowed payroll runs and has increased the number of required verifications. To avoid significant delays, sign and process pay action forms immediately.
 - b. Construction on the new event center is proceeding normally (with typical minor delays). Expect perhaps a Grand Opening in the Spring of 2014.
 - c. Updates to Departmental Brochures. Brian Adler needs information about any update to departmental brochures. Also if you do not have a brochure and need a new brochure contact Brian Adler.
4. Volunteers required: Parliamentarian.
Kevin Collin volunteered to be the Faculty Senate Liaison to Retention Council.
5. Faculty Senate Committee assignments see Appendix 1.

B. Secretary/Treasurer Eric Paul

1. Roll Sheet – please sign.

2. Treasurer's Report:

- | | |
|--------------------------------|--|
| a. BancFirst Checking Account: | May Meeting Balance: \$1939.15
CURRENT BALANCE: \$1939.15 |
| b. University Account: | May Meeting balance: \$105.01
CURRENT BALANCE: \$105.01 |

C. President-Elect Fred Gates: Disappointed about the faculty turnout at the May Graduation/ Commencement. Warren Moseley said that the new venue was fun.

D. Past President Kevin Collins: Working on last year's senate report.

E. Student Government Representative Maria Ortega: Asked if there was anything the senate would like to bring up with the SGA. At the meeting with the President they discussed the increase in tuition which worked out to be about 6.9% or 10.50/hr.

VII. REPORTS FROM STANDING AND AD HOC COMMITTEES:

None.

VIII. UNFINISHED BUSINESS: none.

IX. NEW BUSINESS:

A. Question on Annual leave

Has any other faculty members received a notice from Human Resources that the university is taking any accrued annual leave in excess of 480 hours and sweeping it into a shared leave account for other faculty? I received such a notice and was told that I would be losing over 500 hours of accrued leave on 8/31/12. This would appear to violate R.U.S.O. regulations. Could you make an inquiry on this issue?

From Human Resources:

10- Month Faculty do not earn annual leave. For non-faculty positions and 12-month faculty positions, annual leave accrues at the rate of 10 hours per month (15 days per year) for the first 5 years. For years 5-19, leave accrues at the rate or 12 hours per month (18 days per year). The maximum to be accumulated is 480 hours (60 days). For years 20 and above, leave accrues at 13.36 hours per month (20 days per year) with a maximum of 480 hours (60 Days).

B. Motion from the floor:

Fred Gates introduced a motion to appoint Dr. Sunu Kodumthara fill the remainder of Dr. Leland Turner's term (FS 14) on the Academic Advisory and Scholarship Council.

Rationale: Dr. Sunu Kodumthara has volunteered to take Leland Turner's place on the Council. She is from the same department (Social Sciences). The Council next meets in August.

The motion was approved by voice vote.

C. Possible motions:

It is proposed that the Faculty Senate choose by written ballot one of three volunteers from CAS for the Faculty Recruitment Committee Gerald East, Doug Linder, Lisa Schoeder.

Rationale: All three faculty members have volunteered. All three faculty members have had their current committee terms expire this year.

It is proposed that the Faculty Senate appoint Evette Meliza from Education (CPGS), Christa Brooks (CPS), Dayna Coker (CAAP). Jason Dupree (Library), Gerald East CAS to the Faculty Recruitment Committee.

The motion was approved by voice vote.

X. ADJOURNMENT: 2:52pm

Next meeting 3:00 pm
Tuesday, July 17, 2012

Respectfully Submitted,

David Esjornson, FS President

Eric Paul, FS Secretary