



7-17-2012

July 17, 2012 Approved Minutes

SWOSU Faculty Senate

Abstract

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Recommended Citation

SWOSU Faculty Senate, "July 17, 2012 Approved Minutes" (2012). *Faculty Senate Minutes*. 160.
<https://dc.swosu.edu/fsminutes/160>

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Southwestern Oklahoma State University
FACULTY SENATE MEETING
July 17, 2012
APPROVED Faculty Senate Minutes

I. CALL TO ORDER: Faculty Senate President David Esjornson called the July meeting of the Faculty Senate to order at 3.01 p.m. in Education 201.

II. ESTABLISHMENT OF A QUORUM: The following members were present:
Amy Barnett, Tiffany Kessler (for Erin Callen), Dayna Coker (Sayre), Kevin Collins, Jason Dupree, David Esjornson, Sunu Kodumthara (for Fred Gates), Marci Grant, Andrea Holgado, E.K. Jeong, Ed Klein, Sophia Lee, Jim Long, Scott Long, Tom McNamara, Kristin Montarella, Eithel Simpson (for Warren Moseley), Eric Paul, Les Ramos, Ann Russell, Lisa Schroeder, Dennis Widen, Trevor Ellis (for Curt Woolever), and Maria Ortega (SGA)

III. CERTIFICATION OF SUBSTITUTES:
Tiffany Kessler for Erin Callen, Sunu Kodumthara for Fred Gates, Eithel Simpson for Warren Moseley, and Trevor Ellis for Curt Woolever.

IV. PRESENTATION OF VISITORS: None

V. APPROVAL OF MINUTES: The minutes of July 19, 2012 meeting were approved by voice vote with no changes.

VI. ANNOUNCEMENTS

A. President David Esjornson

1. No Administrative Council meetings
2. From the Provost:
 - a. Faculty Handbook will be posted soon. (“Hot Links” to be added later)
 - b. IT has new software that is supposed to fix the glitches in the translation of Word documents to PDF files. The Faculty Handbook should look better this year.
 - c. The question of the constitutionality of Master Lease program has been sent to the State Supreme Court by the Attorney General. The Master Lease program in Higher Education was used as a funding mechanism for a variety of small capital projects. It provided money for small capital projects of \$1M or less, to be paid back in five years. It will be unavailable unless the Supreme Court Rules in its favor.
3. From Louann Hanks, Payroll manager. New State payroll requirements, Summer pay in June gets combined with your 11th paycheck, and your withholding is calculated based on the “increased” monthly income. Any month with a combination of regular pay and overload of summer pay may be subject to increased withholding, depending on tax bracket. Contact payroll in advance to make adjustment to the withholding form.

4. Resume the regular Friday meetings at 2:00, on August 24.
5. Volunteer sought from faculty to replace Kelly Moor on the Campus Environmental Committee. Nominations Committee will make recommendations at August meeting.

B. Secretary/Treasurer Eric Paul

1. Roll Sheet – please sign.

2. Treasurer’s Report:

- | | |
|--------------------------------|---|
| a. BancFirst Checking Account: | July Meeting Balance: \$1939.15
CURRENT BALANCE: \$1939.15 |
| b. University Account: | June Meeting balance: \$105.01
CURRENT BALANCE: \$105.01 |

C. President-Elect Fred Gates. Nothing to Report.

D. Past President Kevin Collins: Working on last year’s report, will be out soon.

E. Student Government Representative: Maria Ortega: Ms Ortega informed the Senate that

1. Dawg Days Committee is preparing for the return of students and planning many events during “Dawg Days” on the Weatherford campus.
2. The organizational fair is to be held on August 30, 2012.
3. Home coming is October 27, 2012. This year’s theme: “Bulldog Nation–Fear the Dawg!”

VII. REPORTS FROM STANDING AND AD HOC COMMITTEES: None.

VIII. UNFINISHED BUSINESS: none.

IX. NEW BUSINESS:

A. Approval of Parliamentarian

Thomas McNamara has been approved as the Faculty Senate Parliamentarian for the 2012-2013 year by a voice vote.

B. From the Faculty Senate appointed Intellectual Property Committee:

It is proposed that page 27 of the Faculty Handbook be modified to replace the Director of the Fine Arts Center with the Director of Distance Learning as an ex officio member of the Intellectual Property Committee.

The above proposal was approved by a unanimous vote.

Question from the floor: There was a suggestion from the floor hold the Faculty Senate meeting in STF104 instead of in the Education building. The President will check the feasibility of change.

X. ADJOURNMENT: 3:25 pm

Next meeting 2:00 pm
Friday, August 24, 2012

Respectfully Submitted,

David Esjornson, FS President

Eric Paul, FS Secretary