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September 28, 2012 Approved Minutes

SWOSU Faculty Senate

Abstract

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Southwestern Oklahoma State University
FACULTY SENATE MEETING
September 28, 2012
Faculty Senate Minutes

I. CALL TO ORDER: Faculty Senate President David Esjornson called the September meeting of the Faculty Senate to order at 2.01 p.m. in Education 201.

II. ESTABLISHMENT OF A QUORUM: The following members were present: Amy Barnett, John Bradshaw, Kathy Brooks, Erin Callen, Dayna Coker, Cynthia Pena (for Kevin Collins), Jerry Dunn, Jason Dupree, David Esjornson, Fred Gates, Marci Andrea Holgado, E.K. Jeong, Ed Klein, Dick Kurtz, Sophia Lee, Jim Long, Scott Long, Tom McNamara, Evette Meliza, Warren Moseley, Eric Paul, Les Ramos, Ann Russell, Lisa Schroeder, Amber Sturgeon, Tamra Weimer, Dennis Widen, Curt Woolever, Kris Mahlock (for Jessica Young), and Alejandra DeSantiago (SGA)

III. CERTIFICATION OF SUBSTITUTES:

Cynthia Pena for Kevin Collins, Kris Mahlock for Jessica Young

IV. PRESENTATION OF VISITORS: Lynne Thurman, Assistant to the President for Institutional Advancement addressed the Senate on various matters concerning the SWOSU foundation. Lynne Thurman educated the Senate about the money raised by the SWOSU foundation and the various ways the money is being used. The foundation money is primarily used to help people in desperate need. Ms Thurman cited various examples where foundation money was put to very good use, including helping students in dire needs, campus beautification, community requests, departmental needs, etc. She also informed the Senate that the faculty giving was about 10% and the foundation would like to increase that to at least 30%. She then urged faculty to “give to your passion” and encourage contribution to the foundation.

V. APPROVAL OF MINUTES: The minutes of August 24, 2012 meeting were approved by voice vote with no changes.

VI. ANNOUNCEMENTS

A. President David Esjornson

1. Administrative Council meeting of September 10, 2012:
 - a. Randy Beckloff is the International Student Affairs Coordinator
 - b. Daphne Burns is the Director of Sponsored Programs and Continuing Education. She will address the Faculty Senate next semester.
 - c. Daniel Archer: The registrar’s Office requires all degree check requests to be made online at <http://www.swosu.edu/administration/registrar/degree-check.asp>
 - d. Denisa Engelman: Student Enrollment data. 56% Female. 75/77 Oklahoma

Counties are represented. Average incoming ACT is 21.5.

e. Mark Engelman: SWOSU has increased Bandwidth from 90 Mbits/s to 1100 Mbits/s. During the first ten days average usage was ~170 Mbits/s with a peak of 350 Mbits/s. The average daily use has increased three times.

f. Duncan Taylor: New Banquet Menu online at <http://www.swosu.edu/administration/auxservices/banquets-catering/index.asp>. The new menu looks fabulous. Several new items.

2. Executive Council Meeting of September 21, 2012:

a. Equipment for the new phone system is arriving. Most of the university will be upgraded by the end of the year.

b. Unusually large turnover in the Administrative Assistant positions has resulted in loss of experience. The turnover has been 5-6 times the normal numbers. Expect more training programs for Assistants, Chairs and Department Heads.

c. The mandated SWOSU participation in the centralized (OKC) state payroll process is resulting in new bottlenecks. Try to submit HR and payroll paperwork as early as possible.

d. SWOSU museum space is being created both downtown and in the New Event Center. Check your storage areas, etc. for artifacts that may be appropriate for display.

3. Provost Meeting of September 26, 2012:

a. 2013 Compensation: The enrollment and reserve targets in the budgeting assumptions for this year were not met. This has delayed the announcement of pay raise. The Administration is looking at graduated pay increases (starting in January) based on years of service. Expect the proposal to be finalized by the end of October.

b. Chancellor and the State Regents are focused on student retention. As of October 1, Wendy Henson will be SWOSU's retention coordinator. Expect an emphasis on early intervention.

c. Freshman students must get their advisor's signature for course changes during the add/drop period. The add/drop form does not currently have a place for the advisor's signature. The form will be modified.

4. Examine the Eligibility List for the Promotion and Tenure Committee (Appendix A). Report Caucus decisions to the Faculty Senate President after the meeting today. The FS president is required to forward the names to the Provost at the end of the first full week of October. Arden Aspedon's name was missing from the list, it has been since added.

5. Jessica Young has agreed to serve on the FS University Policies Committee.

6. Mandatory Benefits Option period meetings are week of October 7.

B. Secretary/Treasurer Eric Paul

1. **Roll Sheet** – please sign.

2. **Treasurer's Report:**

a. BancFirst Checking Account:

	August Meeting Balance:	\$2749.15
	Dues:	\$ 25.00
	Expense for Plaques:	(\$615.45)
CURRENT BALANCE:		\$2158.70

b. University Account: August Meeting balance: \$105.01
CURRENT BALANCE: \$105.01

C. President-Elect Fred Gates: Reminder about Mind Games: September 30, 2012 at 6pm on KSBI 52.

D. Past President Kevin Collins: (Cynthia Pena message) President Report up on the website.

E. Student Government Representative Alejandra De Santiago, VP of SGA: The SGA is sponsoring a Faculty-Student social on October 9, 2012 in the Student Government Center, located at the corner of Broadway and College Streets on the Weatherford campus.

VII. REPORTS FROM STANDING AND AD HOC COMMITTEES: No reports

VIII. UNFINISHED BUSINESS: none.

IX. NEW BUSINESS:

A. FS Motion 2012-09-01: A motion to discuss the proposal that faculty have access to all student academic records via Campus Connect.

It is proposed that faculty be allowed access to all student academic records via Campus Connect.

Rationale: Faculty access to student records for all students would increase the quality of faculty advice for students who are not formally their advisees. It would also not restrict students to just their Advisor, they could go to any faculty member for advice. This policy would encourage the Sophomores, Juniors and Seniors to visit faculty member that they are comfortable with. Other regional universities (e.g. NSU) allow faculty members access to student records. In addition, it would be a valuable resource in writing recommendation letters.

Some of the points brought up during the subsequent discussion included: concerns about universal access that may allow faculty from other departments making changes to the students' schedule. Hence the consensus was to have "Read only" access to student transcripts for all faculty. The feasibility of the Read only option also needs to be looked into. After some discussion regarding the motion, the matter was referred to the University Policies Committee.

X. ADJOURNMENT: 2.55 pm

Next meeting 2:00 pm
Friday, October 26, 2012

Respectfully Submitted,

David Esjornson, FS President

Eric Paul, FS Secretary

The following people have been appointed by their respective colleges to the University Promotion and Tenure Committee:

CPGS: Evette Meliza, Ethel Simpson, James Hunsicker

A&S: John Hayden, Robert Chambers, Gerard East

COP: Erin Callen

CAAP: Kathy Brooks

Appeals: Ann Russell (CGPS), Sylvia Esjornson (CAS), Scott Long (COP)