



2-22-2019

February 22nd, 2019 Minutes

SWOSU Faculty Senate

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SWOSU Faculty Senate

February 22nd, 2019 Approved Minutes

- I. **Call to Order:** Faculty Senate President Amanda Smith-Chesley called the February meeting of the Faculty Senate to Order at 2:31pm in HEC 201.
- II. **Establishment of a Quorum:** *Bo Pagliasotti, Landry Brewer (via ITV), Stephen Burgess, Yu-ling Chen, Rachel Davis (via Zoom), Tommye Davis (via ITV), Jerry Dunn, Phillip Fitzsimmons, Swarup Ghosh, Robin Griffearth, Carmen Nickel, Paul Hummel, Becky Bruce, Sharon Lawrence, Jack Li, Scott Long, David Martyn, Holly McKee, Evette Meliza, Katy O'Neal, Eric Paul, Hank Ramsey, Hardeep Saluja, Lisa Boyles, Amanda Smith, Terry Goforth, Karen Sweeney, Muatasem Ubeidat, Cheri Walker (via Zoom), Cynthia Pena (via Zoom).*
- III. **Certification of Substitutes:** Carmen Nickel for LeaAnne Hume (Nursing/Allied Health), Terry Goforth for Tony Stein (Chemistry & Physics), Becky Bruce for Sunu Kodumthara (Social Sciences)
- IV. **Presentation of Visitors:** Lori Gwyn and Veronica McGowan, Student Success Center
- V. **Approval of Minutes:** *Approved by a unanimous voice vote.*
- VI. **Announcements**
 - A. President Amanda Smith-Chesley
 1. **Faculty Legislative Information Session:** Hosted by President Beutler, ~~Fri.~~ Wed. 2/27 at 4:00 p.m. in STF 104
 2. **HB 1109:** Passed House Rules Committee, diverts Section 13 funds to 2-yr institutions (\$500,000)
 3. Executive Council Meeting of 1/28/19
 - a) *State Budget:* cautiously optimistic (i.e. proposed teacher pay raise), but multiple state agencies competing for funds
 - b) *SWOSU Budget:* no state cuts, possible change to adjunct pay this summer
 - c) *State Legislature:* several bills concerning guns on campuses, marijuana, and concurrent enrollment that may affect us; SWOSU's part-time lobbyist, Luke Martin, watching bills; Pres. Beutler urges us to get involved (i.e. contact Pres. Beutler directly about bills concerning your dept. and encourage faculty to attend info session)
 - d) *2020 Weatherford Sales Tax:* Renewal in 2020 (previous funds used to build PCEC 5 yrs ago); exploring new building opportunities, with assistance from alumni, foundation, and grants.
 - e) *RUSO Meeting:* request permission to sell land near SWOSU rodeo arena, plan improvements to Al Harris Library, request

permission to build 3200 sq ft onto Music building for Music Therapy, request to use insurance money to repair Foss Lake facility, and plan renovations to BEC facility

4. Administrative Council of 1/28/19
 - a) *Strategic Plan* (“*Pathway to Excellence*”): Sent to regents for approval
 - b) *HLC Criterion Teams*: meeting to develop evidence-gathering methods; staff liaison visiting campus March 6-7 to help with accreditation reporting
 - c) *CETL*: Steve Ray hired as Teaching and Learning Coordinator; 5 C’s and R Luncheon Series on Creativity and Critical Thinking successful
 - d) *Library*: Podcast featuring Marc DiPaolo (Lang & Lit), new archive room for Thomas Stafford documents
 - e) *ITS*: Tested new ERP, training for faculty available now
 - f) *SWIM*: Thursday, March 28th 10:00 a.m. – 5:00 p.m.
 - g) *SWOSU Police*: Safety plan development available; offering free self-defense classes (call #3111 to reserve)
 - h) *HR*: check with HR if you receive a letter from OK Tax Commission regarding Family Medical Leave Act (FMLA)
 - i) *OK Research Day*: March 8th; Contact Lori Gwyn to volunteer (#7012)
 - j) *Retention Management*: In addition to early term reporting, please reach out to students/refer them to retention management (STF 250)
 - k) *Dean of Students*: Search Committee in process of reviewing/interviewing candidates; please contact Ruth Boyd with any cards/gifts for Cindy Dougherty (HAB 208B) in lieu of retirement party due to health issues
5. Meeting with the Provost of 2/21/19
 - a) *Professional Behavior Statement*: Dr. South has agreed to include the statement proposed by the Faculty Senate as written by the University Policies Committee and approved by the Senate on 12/7/18 without additions or amendments
 - b) *Enrollment*: Will now be staggered starting on Feb. 28th with upper level students without holds (see info sheet distributed at ERP training sessions); links to spring, summer, and fall 2019 course schedules are now active
 - c) *Computer Rotation*: moving back to the 5-yr rotation

d) *Retention*: initial report from Ruffalo Noel Levitz Consulting indicates student financial need is our top priority; Dr. South is looking into options for need-based, multi-year tuition waivers in addition to current merit-based awards; likely partnering with RNL for 2 yrs.
e) *ITS*: Cody Dirickson now heading Help Desk; new hire to help with Title III grant matters; looking into making student email addresses more accessible to faculty in Outlook

B. Secretary/Treasurer Holly McKee

1. Roll Sheet—please sign
2. Treasurer's Report
 - a) BancFirst
 - (1) January Balance: \$1908.08
 - (2) Withdrawal: \$0
 - (3) Deposit: \$0
 - (4) Current Balance: \$1908.08
 - b) University Account
 - (1) January Balance: \$105.01
 - (2) Current Balance: \$105.01

C. President-Elect Stephen Burgess: *Nothing to report.*

D. Past President Jerry Dunn: *Nothing to report.*

E. Student Government Representative: *Not present.*

VII. Reports from Standing and Ad Hoc Committees:

A. Ad Hoc Attendance Committee (Jerry Dunn, Chair): *A meeting has been scheduled with 9 members next week.*

VIII. Unfinished Business: *none.*

IX. New Business:

A. **Senate Resolution 2019-02-01** The members of the Faculty Senate are united in their request that the Department of Informational Technology Services be required to improve the resources and services for faculty, staff, and students on the SWOSU campus. In order to carry out the tasks assigned to faculty and staff they need to have reliable and adequate technology available as well as access to rapid and reliable repair of this technology. The service should be readily available and turn-around times should minimize interruptions to the ability of faculty and staff to carry out their tasks.

As goals we suggest, when the main computer used by a faculty member is not working it be repaired or replaced within 24 hours and when a computer used for classroom is not working it be repaired or replaced within 24 hours.

The interactions of ITS with the faculty, staff, and students through the help desk be friendly and professional. If training on these skills is needed then it should be provided. This is the main point of contact for many with ITS and in an effort to increase retention it should be a helpful experience.

In order to facilitate the provision of resources the members of the Faculty Senate recommend a 6 month time frame for these goals to be met. If the goals cannot be met within the 6 month time frame then we recommend contracting with outside service providers that can meet these goals.

Rationale: Numerous reports of long periods required for repair or access to technology (e.g., computers, computer programs) needed to carry out routine teaching, advising, and other tasks required by faculty and staff have been heard by multiple members of faculty senate. Numerous complaints from students and faculty over interactions with ITS have been heard by members of faculty senate.

A motion was made to approve the resolution and seconded. Discussion took place.

Other recommendations were made such as including the 5 year computer rotation and the requiring a 24-hour helpdesk. It was noted that the resolution reads “the senate is united. . .” This is not accurate as there were some votes against this motion. The motion passed 15 votes in favor of the resolution.

B. Faculty Social Opportunities/Ad Hoc Committee Faculty Engagement Committee (Yu-Ling Chen) *Senate was by and large in favor of this idea and an ad hoc committee was formed with the following members: Yu-ling Chen (chair), Paul Hummel, Sharon Lawrence, Bo Pagliasotti, Phillip Fitzsimmons, and Stephen Burgess.*

X. Adjournment: 3:27 pm

XI. Next Meeting Friday, March 29th at 2:30 pm