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Faculty Senate Minutes

Faculty Senate

3-25-2022

March 25th, 2022 Minutes

SWOSU Faculty Senate

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SWOSU Faculty Senate Minutes

Friday, March 25, 2022, 2:30 p.m. in STF 110

Join Zoom Meeting

<https://zoom.us/j/99944183103>

Approved Minutes

I. **Call to Order:** Faculty Senate President Amanda Evert called the March 2022 meeting of Faculty Senate to order at 2:32 via Zoom.

Establishment of a Quorum: Jimena Aracena, Landry Brewer, Natasha Tinsley, Tugba Sevin, Melanie Claborn, Hardeep Saluja, Teri Stubbs, Jeremy Johnson, Muatasem Ubeidat, Brett Chase, Alex Lee, Eric Pritchard, Glenna Davis, Angela Gore, Sharon Lawrence, Sherri Brogdon, Stephen Burgess, Jieun Chang, Trevor Ellis, Amanda Evert, Phillip Fitzsimmons, Swarup Ghosh, Jon Henrikson, Daniel Kavish, Scott Long, Shelly Martison, Vanesa Nix, Dana Oliver, Kathy O'Neal, Karen Sweeny

II. **Certification of Substitutes:** Todd Parker for Jessica Salmans, Natasha Tinsley for Nolan Meditz, Teri Stubbs for Dana Loyd

III. **Presentation of Visitors:** None

IV. **Approval of Minutes:** February 2022

V. Announcements

1. Executive Council & Administrative Council Meeting on March 21
 - Legislators are considering funding to support the Hodge Pharmacy & Rural Health Center. Originally 8 schools submitted proposals. Currently it appears that SWOSU is one of two being considered for funding.
 - Administrations is actively working on building partnerships with Aerospace groups including Tinker Air Force Base, Boeing, and FFA to provide more opportunities for government and corporate funding at SWOSU.
 - Aerospace is the second largest industry in the state and there are 287 Aerospace companies based in the OKC metro area.
 - On March 11 SWOSU hosted 3 big events.
 - OSHRE's new Chancellor Garrett spoke during a legislative tour
 - Congressman Frank Lucas presented \$1 million USDA Telemedicine grant for Rural Oklahoma
 - General Thomas P. Stafford Archives dedication was a success
 - VP Student Services on-campus interviews have been announced
2. Faculty Senate Executive officers meeting with Dr. Kendall on March 22 at 2:30 p.m.
 - ə Hodge Center
 - SWOSU appears to be a front runner in being funded from Legislative support.
 - Possibly \$10 million dollars given over the next 3-years.
 - ə Review Utilization and Allocation Taskforce for the Sayre campus has a final report due next week.
 - ə StraighterLine.com (\$99 monthly subscription) courses will no longer be accepted at SWOSU because it is not American Council of Education approved any more.
 - All spring 2022 ceremonies will be in PCEC
 - There will be a Fall 2022 graduation ceremony
 - ə Current College of Professional and Graduate Studies is expected to be divided into 3 separate colleges. Official Announcement will be in early April.
 - College of Behavioral Sciences and Education
 - College of Nursing and Allied Health Sciences

- College of Business and Technology
- 3. Gardner Institute Project Updates (Quality Incentive for Higher Learning Commission)
 - ə Curriculum Mapping activity piloted in Communications and Arts as well as Engineering Technology Departments
 - ə Academic Advising Survey Kickoff Meeting on March 23rd
 - Cindi Albrightson
 - Advisor Selection and Development
 - Technology Enabled Advising
 - Lisa Boyles
 - Improvement and the Scholarship of Advising
 - Student Purpose and Pathway
 - Tom McNamara
 - Learning
 - Commitment
 - Organization
 - Denise Landrum-Geyer
 - Equity, Inclusion, and Diversity
 - Collaboration and Communication
- 4. Cyber Security Threat Committee Meeting on March 25 at 9 a.m.
 - Primarily discussed planning for what would happen at an administrative level.
 - Discussed forming multiple committees chaired by Vice President Brenda Burgess.
- 5. E-mail message from Director of CETL Lisa Friesen about steps that should be considered in case of a Cyber Threat.
 - Go into each of your Canvas classes for this semester and (1) export of copy of your gradebook to the hard drive on your computer. It will be in an Excel file and will show all student grades/assignments as of that point in time, and (2) export a copy of your course in Canvas. To do so, go into the Canvas course, go to settings, and choose to export course content. Once complete, it will show up as an icss file that you will save on the hard drive on your computer. This will NOT remove the course from Canvas – you can continue to operate as usual in Canvas after this export.
 - Also try to download all student assignments and keep a copy of those.
 - Consider doing the foregoing at least once a week. Consider put a recurring event on your calendar to do so, like every Friday morning.
 - If you have your data saved on OneDrive, you may want to download it to your hard drive as well.
 - Make sure you have the hard drive on your computer backed up. Back them up to an external hard drive.
 - Since this takes a while each time, maybe plan on doing this every Friday afternoon/evening.
 - If there are files that you cannot live without, that are vital to you teaching class, etc., please save those on a thumb drive as well.
 - CETL is available to help.
- 6. President Lovell's Inauguration Ceremony is April 29th
- 7. Textbook Adoptions need turned in ASAP

VI. Secretary/Treasurer Stephen Burgess

1. Please check the minutes carefully from each meeting to be assured you were not missed.
2. Treasurer's Report

a) BancFirst

(1) Balance: \$2,109.38

(2) Withdrawal: \$131.91

(3) Deposit:

(4) Current Balance: \$1,977.47

b) University Account

(1) September Balance: \$105.01

(2) Current Balance: \$105.01

- President-Elect Holly McKee: No report
- Past President Karen Sweeney: No report
- Faculty Athletic Representative Bo Pagliasotti: Basketball teams (Women and Men) went to NCAA 64
- Student Government Representative: No report
- Library Representative Phillip Fitzsimmons: Opening of Stafford Archives was well attended

VII. Reports from Standing and Ad Hoc Committees:

Nominations Committee report

List of committee position openings for Fall22/Spring23 presented. Please share with faculty.

VIII. Unfinished Business:

IX. New Business:

- Need volunteers for Faculty Senate Officer Positions
 - President
 - President-Elect
 - Secretary/Treasurer
- Please double check the officially posted list of Faculty Senators to make sure your departments information is correct. <https://bulldog.swosu.edu/faculty-staff/faculty-senate/index.php>
- Motion FS32822-01

Motion to avoid department duplication on the FUPTRC Committee

Motion to amend the relevant portion of the Faculty Handbook to avoid duplication of department representatives on the FUPTRC, as recommended below.

Rationale: From: The Faculty University Promotion and Tenure Review Committee (FUPTRC) portion of the Faculty Handbook (pp. 96-97) – The members shall be selected in the following manner: The Senate Executive Committee (with assistance, if needed) will compile a list of faculty eligible (by college) for SWOSU Promotion/Tenure Review Committee by the August Senate meeting. The Faculty Senators of each college will meet following the September Senate

meeting and select from among the list of eligible and willing faculty who meet the minimum requirements of tenure, rank of associate professor, and seven years of experience at SWOSU and may not be a departmental chair during the current academic year. The Faculty Senate President (or designee) will forward the names to the Provost by the end of the first full week of October. The names may not include any faculty members applying for promotion and/or tenure.

Proposed Change:

The members shall be selected in the following manner:

The Senate Executive Committee (with assistance, if needed) will compile a list of faculty eligible (by college) for SWOSU Promotion/Tenure Review Committee by the August Senate meeting. The Faculty Senators of each college will meet following the September Senate meeting and select from among the list of eligible and willing faculty who meet the minimum requirements of tenure, rank of associate professor, and seven years of experience at SWOSU

and may not be a departmental chair during the current academic year. Every attempt shall be made to avoid duplication of Department representation on the FUPTRC, that is no more than one member of a particular Department may serve on the FUPTRC. If this cannot be avoided, owing to ineligible representatives, the procedure outlined below (2. The years of experience will be reduced first to six and then to five. and 3. Service on the committee the previous term is removed.) shall be followed to avoid duplication. The Faculty Senate President (or designee) will forward the names to the Provost by the end of the first full week of October. The names may not include any faculty members applying for promotion and/or tenure.

Motion sent to University Policies Committee for review.

X. Adjournment: 3:15

Next Meeting: Friday April 22, 2022 (note change)

Spring 2022 Meetings, 2:30 p.m.

Wednesday May 11, 2022