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Faculty Senate Minutes

Faculty Senate

12-8-2023

December 8, 2023 Minutes

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SWOSU Faculty Senate Minutes

Friday, December 8 @ 2:30 PM in STF 108

- **Call to Order:** Meeting was called to order by President Trevor Ellis at 2:32 PM.
- **Establishment of a Quorum:** Jimena Aracena, Landry Brewer, Nathan Brooks, Jieun Chang, Brandy Chase, Glenna Davis, Marc DiPaolo, Jared Edwards, Phillip Fitzsimmons, Swarup Ghosh, Jeremy Johnson, Geo Kelly, Sharon Lawrence, Eunice Lonebear, Holly Mace, Shelley Martinson, Nolan Meditz, Vanessa Nix, Kathy O'Neal, Dana Oliver, Brian Rickel, Jessica Salmans Meditz, Hardeep Saluja, Horrick Sharma, Debra Stevens, Richard Tirk
- **Certification of Substitutes:** Eric Pritchard for Tyler Rickey, Vijay Somalinga for Muatasem Ubeidat
- **Faculty Athletic Representative** Bo Pagliasotti – Interviews with 4 candidates for the open football coach position.
- **Student Government Representative:** Jessica Findley – Wrapped up November with holiday party and movie.
- **Library Representative:** Phillip Fitzsimmons – Boeing visited Stafford Archives during campus tour.
- **Invited Staff Council Member** – Kasey Delk – Nothing to report.

Non-voting members and guests free to leave or may be asked to leave at this point depending on other items of discussion for the meeting

- **Presentation of Visitors:**
- **Approval of Minutes:** from the November 17, 2023 Meeting with corrections in Certification of Substitutes. Correction of spelling for Natasha Tinsley and add Sherry Westmoreland for Briand Rickel.
- **Announcements**

1. Administrative Council Meeting December 4, 2023

- a. President's Breakfast
 - i. Sunday night December 10 9-10 PM
- b. Enrollment Report
 - i. Juniors and Seniors down from last year
 - ii. Can we increase debt limit for enrollment?
 - 1. How do we enforce that they will pay
 - 2. Withhold transcripts.
 - a. Potential law coming that would prohibit a university from withholding an official transcript if student used any federal funds
 - 3. Currently approximately 800 students with a debt of \$2.9 Million
 - 4. If ceiling was raised from \$1000 to \$2000 it would remove the hold from approximately 300 students
 - iii. From Provost
 - 1. Headcount down 1.59%
 - 2. Credit hours down 3.36%
 - 3. Graduate and Professional improving
 - 4. Undergraduate declining
 - 5. Concurrent appears to be down, but a later date 12/15 was set for Yukon enrollment.
 - iv. Retention Considerations
 - 1. Are students establishing a relationship with an advisor or someone on campus?
 - 2. Debts loads of students.
 - 3. Are students aware of student services available to them?
 - 4. How many are transferring to other institution.
 - a. Comparable schools
 - b. Research Intensive
 - 5. How are we supporting students that transfer in to SWOSU?

- a. No Campus Connect
- c. Hodge Center
 - i. On track to break ground in January
- d. Legislative update
 - i. Campuses are setting on \$100's of millions in deferred maintenance.
 - 1. Representative Mark McBride will be visiting campus.
 - a. Focus of this meeting will be capital improvements.
 - ii. Concurrent remains a hot topic.
 - 1. Current focus is on varying rates of institutions.
 - 2. Flat rate for concurrent may be coming.
 - a. Could be at the Community College Rate
- e. Communications
 - i. Rave Emergency Alert
 - 1. New mass alert system
 - a. Working out kinks and legal issues for auto enrollment
 - I. Using #s that students are registering emails with
 - b. Alerts will appear on any university owned computer on the network.
- f. Human Resources
 - i. New Assistant Director of Human Resources Dionna Diez
- g. Student Financial Services
 - i. New Director of Student Financial Services Anika Carr
 - 1. Jerome will finish out the calendar year.
- h. IT
 - i. Classroom computers
 - 1. Faculty will need to log into computers to use them.
 - a. All files will delete when the faculty log out.
 - b. Programs/Apps will remain.
- i. Academic Calendar
 - i. The next three years should return to normal.
 - 1. Most RUSO schools will be on the same schedule.
 - 2. SWOSU in coordination with WPS
- j. 5-year Program Review
 - i. They were due 12/1
 - ii. OSHRE taking a step back, leaving it up to us that they will look like moving forward.
 - iii. One possibility is making the annual and 5 years review the same.
 - iv. We want this to be a real review.
- k. Campus Forum
 - i. Why are people leaving SWOSU, why are people staying?
 - ii. Increased transparency in decision making.
- l. HLC
 - i. 4 Year Review
 - 1. Multilocation Visit
 - a. Spent 4 hrs at Yukon November 28
 - b. Spent 4 hrs Caddo-Kiowa Technology Center morning November 29
 - c. Visit and interviews went well.
- m. AEF
 - i. Faculty voiced that departments should be aware of the amounts earlier.

- ii. Rollover
 - 1. Currently \$1.5 Million
 - 2. Brenda Burgess suggests that this should stop as it is drawing attention.
 - 3. Admin is attempting to find ways to save for larger purchases.

o **Secretary/Treasurer Jon Henrikson**

	Deposit	Withdrawal	Balance
End of November Balance			\$2358.65
New Faculty Reception		(\$131.00)	
End of December Balance			\$2227.65

o **President-Elect Jared Edwards:**

o **Past President Jessica Salmans Meditz:**

o **Reports from Standing and Ad Hoc Committees:**

1. Personnel Policies Committee

- a. FUPTRC Committee composition – committee has visited about the rules and guidelines of the FUPTRC committee and are moving forwards with discussions related to composition.
- b. Support letter for increased Chair compensation – committee provided a motion for the letter of support from Faculty Senate for increased Chair compensation.

Motion 12/8/23:1 – Faculty Senate supports an increase in Chair compensation to align with added responsibilities for the position over time. Motion passed.

2. University Policies Committee

- a. Fall Break/Thanksgiving Break – no current update from the committee.

o **Unfinished Business:**

1. Library Budget discussions from November meeting and presentation.

- a. Discussion was brought forth within Faculty Senate for clarification and better understanding of what the library was asking for with respect to the budget.
- b. Discussed misunderstandings regarding the request. In these discussions, it was indicated that the library desired the credit hour fee to help reach the goal of a 1% of the SWOSU budget dollars.
- c. Some concern was expressed that the fees collected would be offset by additional cuts in the budget or other issues could arise.
- d. Discussion of separating out the fee and the 1% of SWOSU budget into two different motions.
- e. Discussed issues with budget dollars having to be used to support the Stafford Archives and the strain this causes on other parts of the library services.
- f. **The Faculty Senate University Policies Committee was charged with meeting to work on a Letter of Support from the Faculty Senate for the financial support of the Library.**

o **New Business:**

1. Selection of one-year FUPTRC member from CBT or CEBS

- a. FUPTRC polices for committee composition with respect to years of service at SWOSU created a need to select an alternate representative to meet the guidelines from either CBT or CEBS. Dr. Randy Barnett was selected from the caucus of the two colleges to fill this position.
- b. Increasing caps for online courses for Fall 2024
 - i. Position is a need to be more in line with other RUSO schools.
 - ii. May need to discuss further in the Spring semester agenda as more information becomes available.
 - iii. Concerns about impact on teaching and what the caps would be increased to were brought up in initial discussions.

- c. Concern about offices being photographed was brought up, with respect to FERPA. Dr. Ellis is going to visit with the Provost to obtain more information and share concerns.
- d. Spring Semester SWOSU Faculty Senate Meetings
 - i. January 26, February 23, March 29, April 26, May 8
- **Next Meeting:** January 26, 2024 @ 2:30 P.M. STF 108 and Zoom for Remote SWOSU employees.
- **Adjournment**